
Government of NCT of Delhi

Bid Document

“ STUDY TO ASSESS THE IMPACT ON MENTAL HEALTH AND EMOTIONAL WELL-BEING OF STUDENTS ACROSS SCHOOLS IN DELHI DUE TO CLOSURE OF SCHOOLS ON ACCOUNT OF COVID- 19 AND SHIFT TO ONLINE EDUCATION SYSTEM”

**Planning Department
GNCTD
6th Level, B-Wing,
Delhi Secretariat, I.P.Estate,
New Delhi-110002
18.02.2022**

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Factsheet: Bids Inviting Document for “Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”

1	Tender ID	No.18(175)/2021-2022/Monit./Plg./
2	Tender date	18.02.2022
3	Bid issued by	Planning Department, GNCTD
4	EMD	The EMD of Rs. 25,000/- (Rupees twenty five thousand only) in the form of a Demand Draft OR Fixed Deposit Receipt or Bank Guarantee issued by any Nationalized/Scheduled Commercial bank in favour of DDO, Planning Department, GNCTD, payable at New Delhi, and should be valid for 90 days beyond the date of bid submission
5	Performance Bank Guarantee (PBG)	Bank Guarantee as mentioned in Appendix IV
6	Nodal Officer for correspondence and clarification	Sh. Surendra Kumar, Assistant Director Email: delhibudget@gov.in Phone No. 011-23392139
7	Language of Proposal	Proposals should be submitted in English language only
8	Validity of Proposal	Proposals must remain valid for 180 days after the submission date
9	Pre-Bid Conference for queries etc.	25.02.2022 at 11.00 AM
10	Last date of Technical and Financial Bid submission	07.03.2022 by 15.00 hours
11	Opening of Technical Bid and Presentation	08.03.2022 at 11.30 AM
12	Opening of Financial Bid	11.03.2022 at 11.30 AM

Chapter 1: Instructions to Bidders

PREPARATION OF PROPOSAL

i. Proposal Preparation Costs

The bidder shall be responsible for all costs incurred in connection with participation, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by PLANNING DEPARTMENT, GNCTD to facilitate the evaluation process or all such activities related to the bid process.

PLANNING DEPARTMENT, GNCTD will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

ii. Language

The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the Proposal, the English translation shall govern.

The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.

CONSORTIUM

Consortium or sub-letting is not allowed for the evaluation study.

QUALITY CUM COST BASED SELECTION (QCBS) OF EVALUATION

- I. The agency will be selected on the basis of Technical and Financial bid.
- II. The assessment weightage will be in the ratio of 40:60 for Technical and Financial Bid respectively.
- III. The Technical Bid will also be a qualifying bid and the Financial Bid will be opened only for those bidders who have obtained atleast 50% in Technical Bid.

TECHNICAL EVALUATION

1. The prospective bidder must possess the requisite experience, strength and capabilities in providing the services to meet the requirements, as described in the Bid Document. Accordingly, the agency has to present a ppt detailing their background of the agency including date of incorporation, work profile etc. and number of studies conducted, similar studies conducted so far, manpower available, methodology & techniques to be used and for completing the study as per the bid document.

2. The bidder will be technically assessed on the basis of following criteria:

S.No.	Assessment Tools	Max. Weight	Document Required
i	Minimum Experience/Date of Incorporation	10 (1 point for each completed year from incorporation /registration and pro rata point for fraction of year)	Certificate of incorporation/registration
ii	Successful completion of number of studies/survey in last 10 years (during 2011-2021)	20 (1 point for 2 studies)	Certified copies of Completion Certificates with a consolidated list of studies
iii	Similar studies/ survey on Emotional Health/ Education	20 (4 point for 1 study)	Self Certificate signed by Head of Institution/Agency with a list of studies
iv	Presentation on proposal for study having the following structure: a) Profile of institute/agency b) Methodology proposed for study c) Techniques/Tools of Survey and Analysis d) Manpower – Numbers, Qualification & Experience proposed for study e) Other issues (including any specialisation and suggestion, if any)	50 (Assessment by Evaluation Committee (EC))	Presentation in given structure

3. The decision of EC & Planning Department shall be final in respect of technical evaluation.

FINANCIAL BID EVALUATION

- A. The Bid without valid Earnest Money Deposit will not be considered.
- B. Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.
- C. The bid price in INR should include all taxes & levies.
- D. Any conditional bid would be rejected.
- E. If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

-
- F. Financial Bids that are less than 30% of the average bid price and more than three times of average bid price will be disqualified (the average bid price is computed by adding all Financial Bid Values of all the qualified bidders excluding minimum and maximum financial bid and dividing the same by number of such bidders).
 - G. Errors & Rectification: Arithmetical errors will be rectified on the following basis: “If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail”.
 - H. Financial Score of Bidder (A) = {[financial bid of L1/Financial Bid of the Bidder (A)]*100}%

COMBINED EVALUATION

1. The combined evaluation will be based on 40% weightage for points under Technical Evaluation and 60% points for Financial Evaluation secured by each bidder.
2. The bidder securing the highest combined score will be adjudicated as the most responsive bidder for award of the study.
3. In the event of combined bid score are tied, the bidder securing the highest technical score will be adjudicated as the ‘Best value Bidder’ for award of the study.

APPOINTMENT OF SUCCESSFUL BIDDER

Award Criteria

PLANNING DEPARTMENT, GNCTD will award the evaluation study to the successful bidder.

Right to Accept Any Proposal and To Reject Any or All Proposal(s)

PLANNING DEPARTMENT, GNCTD reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for PLANNING DEPARTMENT, GNCTD action.

Performance Guarantee

PLANNING DEPARTMENT, GNCTD will require the selected bidder to provide an irrevocably, unconditionally Performance Bank Guarantee, within 5 days from the Notification of award, for a value equal to 10% of total contract value. The Performance Guarantee shall contain a claim period of sixty days beyond the date of completion of all contractual obligations.

The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of evaluation study. In case the selected bidder fails to submit performance guarantee within the time stipulated, PLANNING DEPARTMENT, GNCTD at its discretion may cancel the order placed on the selected bidder without giving any notice. PLANNING DEPARTMENT, GNCTD shall invoke the performance guarantee in case the selected Vendor fails to discharge their contractual obligations during the period or PLANNING DEPARTMENT, GNCTD incurs any loss due to Vendor's negligence in carrying out the project implementation as per the agreed terms & conditions.

Award of work

After PLANNING DEPARTMENT, GNCTD notifies the successful bidder that its proposal has been accepted, PLANNING DEPARTMENT, GNCTD shall issue a letter for award of work with terms and conditions.

Agency should submit its proposal in separate two Sealed Envelopes super-scribed as Technical Proposal and Financial Proposal (alongwith EMD in sealed Envelope) **for Conduct of study "To assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system"** should be sent at the following address:

Director (PES),
Planning Department, GNCTD,
6th Level, B Wing, Delhi Secretariat, IP Estate
New Delhi 110002

- Last date of Technical and Financial (in the format enclosed) submission of bid shall be 15.00 hours on 07.03.2022
- The Technical Bid will be opened at 11.30 hours on 08.03.2022.
- The Financial Bid will be opened at 11.30 hours on 11.03.2022

Planning Department, GNCTD will not be responsible for any delay of submission/ delayed delivery of the bids under any circumstance. If the last date for submission of bid is declared a holiday by the Government, then the same can be submitted on the next working day before 15.00 hours. Bids receiving after the due date & time will not be considered.

Chapter 2: Conditions of Contract

The other general terms and conditions applicable to assignment under this Scheme will be:

- i) The assignment should be completed within the time stipulated in the agreement. 1% penalty for everyday of delay will attract in either of the two milestones i.e (i) Completion of survey and interviews and (ii) Submission of draft report. The Planning Department, GNCTD may condone the penalty after recording the reasons in writing thereof.
- ii) The Government shall not pay any extra amount for any escalation in the cost of the assignment beyond the time period stipulated in the agreement.
- iii) The total fee for the study as agreed with the organization will include GST and other taxes, if any, and the liability of payment of the taxes will be of the agency conducting the study.
- iv) The data & draft/ final reports and the contents there of would be the intellectual property of the Government and would not be used/published by the Institution.
- v) If the performance of the Institution during the course of the study is not found to be satisfactory, the work award can be terminated and the performance guarantee will be invoked and the amount already paid to the Institution will be recovered.
- vi) The raw data/ processed data/ findings should not be disclosed by the institution to any third party.
- vii) The raw data/ processed data/ findings shall be submitted to the Government.
- viii) Planning Department, GNCT of Delhi reserves the right to reject any proposal without assigning any reason there of.

Chapter 3: Documents Required

The willing agency may submit proposal along with following documents :

1. Certificate of registration of agency.
2. Filled in form at Appendix I (Particulars of Bidder).
3. The EMD of Rs. 25,000/- (Rupees twenty five thousand only) in the form of a Demand Draft OR Fixed Deposit Receipt or Bank Guarantee issued by any Nationalized/Scheduled Commercial bank in favour of DDO, Planning Department, GNCTD, payable at New Delhi, which should be valid for 90 days beyond the date of bid submission.
4. Amount quoted in the format at Appendix II (Price Bid) to conduct study should be in sealed envelope. **It should be inclusive of all applicable taxes.**

Chapter 4: Specifications and allied technical details

1. OBJECTIVE OF SURVEY

Schools have been shut for over a year due to the corona virus pandemic. Stay at home measures and prolonged lock downs have brought about major changes in the lives of parents, teachers, and students. The pandemic has exacerbated learning loss and adversely impacted the health and well being of students. Teachers were compelled to adapt to the digital mode of teaching and devise new methods of assessments. The Delhi government provided training to teachers to conduct online classes and used social media platforms to conduct happiness classes. Parents and students were also sent daily happiness activities through text messages and voice response (IVR) calls. Against the backdrop of these challenges and government initiatives, it is essential to generate evidence on the impact of the pandemic on students and teachers to recognize their needs and meet their expectations when schools reopen.

Therefore, Government has decided to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system and also to understand the impact on students, teachers and parents from the sudden shift in teaching methods due to the pandemic.

2. METHODOLOGY OF SURVEY

Government has decided to assess the impact on mental health and emotional well-being of students across schools in Delhi. Accordingly, the study is designed to assess the emotional well being and mental health of all type of students i.e. a) boys & girls, b) different classes/age groups, c) different social and economic backgrounds which will provide an insight into how students from different backgrounds responded, adapted and handled with COVID-19 pandemic.

Therefore, the study will be conducted for Students of Class I to XII as well as parents and teachers through personal interview from all 28 education zones of Delhi. The students, parents and teachers will be surveyed under following categories:

- i. Group I - Class I to V
- ii. Group II - Class VI to VIII
- iii. Group III - Class IX to XII

The separate questionnaires have been designed for each of the above noted group for students by Directorate of Education in consultation with Planning Department. However, the questionnaires for teachers and parents have been designed irrespective of groups. Further, teachers and parents need not be related to the students selected for the survey.

The data should be collected digitally and the data collected should be made available to Government on real time basis.

- The data for students and teachers will be collected within school premises and Dte. Of Education will provide necessary support. The parents data should be collected from their home.

The agency should also make provision for back check of survey data of at least 5% of samples through physical/remote mode.

3. SAMPLING DESIGN

There were 44.80 lakh Students enrolled in Delhi during 2020-21. A total of 8400 Students, 1680 parents and 1680 teachers would be surveyed for Schools across 28 zones in Delhi. Further, school(s) should be selected from the areas like JJ Clusters/resettlement colonies/unauthorized colonies/Government colonies/rural-urban etc. from both shifts i.e. Girls and Boys schools, so that selected students for survey represent different social & economical background. The 28 education zones are spread across all geographical boundaries of Delhi.

The sample data of students, teachers and parents will be provided by Government. The survey would be based on the schedules appended which would be canvassed to the randomly selected Students, parents and teachers. The sample will be drawn in consultation with Administrative Department.

Groups/Category	Students	Teachers	Parents	Total
I - Class I to V	100	20	20	140
II - Class VI to VIII	100	20	20	140
III- Class IX to XII	100	20	20	140
Total from each zone	300	60	60	420
Total sample from 28 zones	8400	1680	1680	11760

Therefore, the agency should plan to conduct 1680 interviews with parents, 1680 interviews with teachers and 8400 with students with sufficient variation across gender and different social & economical background. Further, teachers and parents need not be related to the students selected for the survey.

4 PROPOSED TEAM COMPOSITION

The survey team would comprise of minimum 30 surveyors with each completing 15 survey per day in the span of 30 days including buffer period to cover the selected students,

parents and teachers. Minimum 01 supervisor would be engaged to head each team of 6 surveyor, to streamline and monitor to ensure the survey is conducted smoothly as per requirement.

5.TIMELINE

Sl. No	Particulars	Deadline	Time Period
1	Launching of RFP/Bid	18.02.2022	-
	Last date to send pre-bid queries through e-mail	24.02.2022 05.00 PM	06 Days
2	Pre-Bid Conference for Queries etc.	25.02.2022	01 Days
3	Last Date of Technical & Financial Bid Submission	07.03.2022	10 Days
4	Opening of Technical Bid and Presentation	08.03.2022	01 Days
5	Opening of financial bid & Finalization of Survey Agency	11.03.2022	03 Days
6	Signing of agreement with agency	21.03.2022	10 Days
7	Finalization of Questionnaire and set up of mobile/web application for field survey	25.03.2022	04 Days
8	Training & Piloting of the survey. Modification of schedule based on feedback	30.03.2022	05 Days
9	Completion of Field Work	29.04.2022	30 Days
10	Compilation & Analysis of Data and Submission of Draft Report	17.05.2022	18 Days
11	Submission of Final Report	27.05.2022	10 Days

SCHEDULES FOR SURVEY

Three schedules for canvassing the students are prepared one each for class Group I to V, VI to VIII and IX to XII. In addition one schedule for parents and one schedule for students have also been prepared. The purpose is to get the feedback from the students, parents and teachers **To assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system.** “ Draft ” schedule is appended to the RFP and the final schedule will be handed over at the time of signing of contract.

Chapter 5: Payment Terms & Schedule

TERMS OF PAYMENT:

The payment plan is as under:-

Particular	Payment Plan
a. After Signing of Agreement	10% of award cost
b. After completion of Survey	40% of award cost
c. After Submission /Presentation of Final Report	50% of award cost

EARNEST MONEY DEPOSIT (EMD)

Bidders shall submit the EMD of Rs. 25,000/- (Rupees twenty five thousand only) in the form of a Demand Draft or Fixed Deposit Receipt or Bank Guarantee issued by any Nationalized/Scheduled Commercial bank in favour of DDO, Planning Department, GNCTD, payable at New Delhi, and should be valid for 90 days beyond the date of bid submission.

EMD of all unsuccessful bidders would be refunded by PLANNING DEPARTMENT, GNCTD within 30 days of the notifying the bidder as unsuccessful. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Bank Guarantee.

The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.

The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.

The EMD may be forfeited:

- a) If a bidder withdraws its bid before selection of successful bidder.
- b) In case of a successful bidder, if the bidder fails to sign the contract in accordance with this bid document.

Chapter 6: Contract Form

Government of N.C.T. of Delhi
Planning Department
6th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

F.No.18(175)/2021-2022/Monit/Plg/

Dated:-

From

Director (Planning)
 Planning Department, GNCT of Delhi

To

Qualified Bidder

Subject : Award Contract “Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”

Sir,

With reference to your letter no..... Dated, Planning Department, GNCT of Delhi is pleased to accept your offer **“Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”**

On the price quoted quoted by you. Acceptance of this offer constitutes an agreement between name of qualified bidder and the Director (Planning).

The agreement is for the **“Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”** for all the terms and conditions specified in the Bid document.

Through this agreement you are requested to submit an irrevocably, unconditionally Performance bank guarantee, with in 5 days from the issue of this letter, for a value equal of 10% of total contract value and start the evaluation study as per the schedule provided to you.

This letter shall form a part of the agreement. A duplicate copy of this award letter is enclosed herewith, which may be returned duly signed alongwith each page of bid document to this office as a token of acceptance and acknowledgment of this letter within seven days of issue of this letter of award of work along with the above indicated Performance Bank Guarantee.

Yours faithfully,

(Ashok Kumar)
 Director (Plg.)

Copy for information to:

1. PS to Hon'ble Dy. Chief Minister, GNCTD
2. PS to Pr. Secretary (Planning), GNCTD
3. JD (Monit), Planning Department, GNCTD
4. JD (Admn.), Planning Department, GNCTD
5. DDO/AO, Planning Department, GNCTD
6. Guard File

Chapter 7: Other Standard forms

APPENDICES

Appendix I

Particulars of the Bidder

S.No.	Information Sought	Details to be Furnished
1	Name and complete address of the bidding Agency	
2	Local address, if any, of the bidding agency (In NCR)	
3	Incorporation status of the agency (public limited / private limited, etc.)	
4	Year of Establishment of agency	
5	Name, Address, email, Phone nos. and Mobile Number of Contact Person(s) with designation	
6	No. of evaluation study reports submitted till date	
7	No. of evaluation study conducted for Govt./PSUs	
8	Whether the agency has done any similar evaluation study, please specify	
9	Name the latest evaluation study report carried out by the agency	
10	Name the surveys/studies in hand with agency at present	

Appendix II

Price Bid

To,
The Director,
Planning Department, GNCTD,
 6th Level, B Wing, Delhi Secretariat, IP Estate
 New Delhi 110002

Date

Dear Sir,

I/We hereby submit our price bid for the **“Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”** for Planning Department, GNCTD.

Particulars	Cost of project for the Study of “Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”
Total Price in INR (in figures)	
Total Price in INR (In Words)	

- **The amount shall be considered as final ‘price’ quoted by the bidder. This will be including all the taxes, duties, cess, levies etc.*

Authorized Signature & Seal:
 Name and Title of Signatory:
 Name of Firm:
 Address:

Appendix III

Financial Bid Covering Letter

To
The Director,
Planning Department, GNCTD,
6th Level, B Wing, Delhi Secretariat, IP Estate
New Delhi 110002

Subject: Submission of the Financial bid for **“to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”** for Planning Department, GNCTD.

Dear Sir/Madam,

We, the undersigned, offer to provide the services for **“Study to assess the impact on mental health and emotional well-being of students across schools in Delhi due to closure of schools on account of COVID-19 and shift to online education system”** in accordance with your Request for Financial Proposals. This amount mentioned in financial proposal is inclusive of all taxes, duties, cess and levies.

1. PRICE AND VALIDITY

- All the prices mentioned in our Tender are in accordance with the terms as specified in the letter. All the prices and other terms and conditions of this Bid are valid for the period of 180 calendar days from the date of opening of the Bid.
- We hereby confirm that our prices include all taxes and levies.

2. TENDER PRICING

We further confirm that the prices stated in our bid are in accordance with your Instruction to Bidders included in financial bid inviting letter.

3. SUBMISSION OF DOCUMENTS

We confirm having submitted the documents/information as required by you in your financial bid inviting letter. In case you require any other further information/documentary proof in this regard before evaluation of our bid, we agree to furnish the same in time to your satisfaction.

4. PERFORMANCE BANK GUARANTEE

We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in financial bid inviting letter. We understand you are not bound to accept any Proposal you receive. We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief. We understand that our bid is binding on us and that you are not bound to accept a bid you receive.

Thanking you,
Yours sincerely,
Authorized Signature & Seal:
Name and Title of Signatory:
Name of Firm:
Address:

Appendix IV

Performance Bank Guarantee

To
Director,
Planning Department, GNCTD,
 6th Level, B Wing, Delhi Secretariat, IP Estate
New Delhi 110002

WHEREAS _____ (Name of bidder) has
 undertaken, Agreement No. _____ dated, _____ 2019
 _____ (Description of
 Services) hereinafter called "the Agreement".

AND WHEREAS it has been stipulated by you in the said Agreement that the agency/firm/company selected shall furnish you with a bank Guarantee by a nationalized bank/scheduled commercial bank for the sum specified therein as security for compliance with the performance obligations in accordance with the Agreement.

AND WHEREAS we have agreed to give the agency/firm/company a guarantee:-

THEREFORE WE (Name of the Bank) hereby affirm that we are Guarantors and responsible to you, on behalf of firm (herein after referred to "the Second Party" up to a total of _____ (Amount of the guarantee in Words and Figures) and we hereby absolutely undertake to immediately pay you, upon your first written demand declaring the Second Party to be in default under the Agreement and without cavil or argument, any sum or sums within the limit of _____ as aforesaid, without your needing to prove or to show this grounds or reasons for your demand or the sum specified therein. This guarantee is valid until the _____ day of _____.

This bank Guarantee shall be **irrevocable, unconditional** & shall incorporate in accordance with the laws of India.

We represent that this Bank Guarantee has been established in such form and such content that is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

The Guarantee shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank.

Date Signature and Seal of Guarantors
 Address:

Appendix V

Schedules

**PLANNING DEPARTMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**

CHILDREN'S SURVEY QUESTIONNAIRE (GRADE 1-5)

[1] Description identification of sample Children			
1.	Sate/UT :	4.	Name of informant
2.	District :	5.	Name of School
3.	Zone :	6.	Grade: Sec:
7.	Gender: Boy/Girl/Other	8.	Any disability (if any):

1. Have you missed going to school during the lockdown?
 - Yes
 - No
2. Have you been able to go for play with friends during lockdown?
 - Daily
 - Sometimes
 - Never
3. I have been spending time/playing with my siblings and families?
 - Daily
 - Sometimes
 - Never
4. Do you know about mindfulness?
 - Yes
 - No
5. While answering the following statements, please select on the basis of how have you mostly felt over the period of last one year

I have felt happy and cheerful at home	Always	Sometimes	Never
I have felt sad and angry being at home all the time during lockdown			
I feel scared being at home			

PLANNING DEPARTMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
CHILDREN'S SURVEY QUESTIONNAIRE (GRADE 6-12)

[1] Description identification of sample Children			
1.	Sate/UT :	4.	Name of informant
2.	District :	5.	Name of School
3.	Zone :	6.	Grade: Sec:
7.	Gender: Boy/Girl/Other	8.	Any disability (if any):

1. In the last week when your school was closed due to COVID-19, did your teachers take any online classes or share any learning materials?

Yes
No

2. Last week, which platforms were used for the online classes or for sharing learning materials? *Note: The student can select more than one option here*

1	Whatsapp	
2	Zoom	
3	Google Meet	
4	E-Mail	
5	Other	

3. Did any of your teachers contact you through call, whatsapp, or message about schoolwork last week when the school was closed?

Yes
No

4. Did you receive any books, assignments or learning materials from your teachers when schools were closed last week?

Yes
No

5. Some times you might have had to miss online classes for various reasons. In the last week, were you able to attend online classes or access learning materials that were shared?

Yes, all days
Yes, somedays
No
Do not remember

6. What was the reason why you were not able to attend the online classes? *Note: The student can select more than one option here*

1	There is no device at home	
2	There is no device during class time	
3	Internet connectivity is poor	
4	Limited internet data available	
5	I don't understand online classes	
6	I had work at home	
7	I did not want to attend class	
8	Other	

7. Some students find it hard to understand concepts through online classes or materials shared via whatsapp whereas some are able to understand well. Are you able to understand concepts through online classes or materials shared by your teacher?

1	Yes, most of the times
2	Yes, sometimes
3	No

8. Why do you think you are not able to understand concepts well through online classes or materials? There are no right or wrong answers. We just want to understand your view.
Note: The student can select more than one option here

1	I was not able to understand teacher	
2	I was unable to speak and discuss my doubts	
3	I had to help at home and didn't have full focus	
4	I don't enjoy the class	
5	I don't have quiet space	
6	I didn't have good internet connectivity	
7	Other	

Questions on mental well-being

We will read out a few statements now and you can choose if you strongly agree, strongly disagree or are undecided. There are no right or wrong answers. Please think about the last month (January) when you answer these questions:

9. I have felt cheerful and in good spirits

1	Agree	
2	Undecided	
3	Disagree	

10. I have felt irritated and frustrated

1	Agree	
2	Undecided	
3	Disagree	

11. I have felt motivated and excited

1	Agree	
2	Undecided	
3	Disagree	

12. If I am hungry there is enough to eat at home

1	Agree	
2	Undecided	
3	Disagree	

13. My parents and siblings encourage and help me to do things I wish to do

1	Agree	
2	Undecided	
3	Disagree	

14. I have missed meeting my friends in school

1	Agree	
2	Undecided	
3	Disagree	

15. I felt stressed about my studies in school

1	Agree	
2	Undecided	
3	Disagree	

16. When my exams are approaching, I feel more stressed about my studies and marks

1	Agree	
2	Undecided	
3	Disagree	

*Think about a time before COVID when schools were open.
Which of the following statements do you agree or disagree with?*

17. I have more disagreements with my parents since schools have been closed due to COVID

1	Agree	
2	Undecided	
3	Disagree	

18. I have more disagreements with my brother or sister or friends since schools have been closed due to COVID

1	Agree	
2	Undecided	
3	Disagree	

19. My parents have more disagreements since schools have been closed due to COVID

1	Agree	
2	Undecided	
3	Disagree	

Other questions

20. Some students prefer this online mode of learning but others like going to school. Which mode of education do you prefer the most?

1	I prefer attending school online	
2	I prefer going to school	
3	I like both online and in-person mode work	

21. Since you did not have to go to school last week, what did you do during the time that you would usually go to school? There are no right or wrong answers. *Note: The student can select more than one option here*

1	I was not doing anything in particular	
2	I was sleeping	
3	I was playing outside the house	
4	I met with friends	
5	I was using the mobile	
6	I played video games	
7	I read books (school/comic)	
8	I attended online classes or completed homework	
9	I was helping at home	
10	Any other reason: <type>	

**PLANNING DEPARTMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
PARENT'S SURVEY QUESTIONNAIRE**

[1] Description identification of sample Parent			
1.	Sate/UT :	4.	Name of informant
2.	District :	5.	Name of Child
3.	Zone :	6.	Name of School your child goes to
7.	Gender: Male/Female/Other	8.	Grade of your Child

While answering the following statements, please select on the basis of how your child has mostly been over the period of last six months

S/he has been eating lots of junk food (Pizza, Burger, Fried food)	Disagree	Undecided	Agree
S/he has been eating more than her regular diet			
S/he has been eating less than her usual diet			
S/he goes to play outside regularly			
S/he has been having disturbed sleep pattern (sleeping more or less)			
S/he gets irritated easily			
S/he gets angry on small things			
S/he meets her friends very often			
S/he likes staying alone at home			

4. Has your child been feeling lonely during the Covid lockdown?
 - Yes
 - No
 - Sometimes
5. Do you have a device to provide the child for attending online classes?
 - Yes
 - No
 - Sometimes
6. Has your child been attending online classes?
 - Yes
 - No
 - Sometimes
7. Is your child eager to attend the online classes?
 - Yes
 - No
 - Sometimes
8. How satisfied are you with the way learning is structured for students in the online mode?
 - Satisfied
 - Neither satisfied nor unsatisfied
 - Unsatisfied
9. Has your child spoken to you about Happiness audio from school?
 - Yes
 - No

- Often
 - Rarely
10. Have there been increase in fights (anban/mann motaav) within the family during lockdown?
- Yes
 - A little
 - Not at all
11. During the lockdown, the presence of complete family 24*7, has it in anyway impacted your mental health?
- Positively
 - No difference
 - Negatively
12. Due to the pandemic children are at home, in what way has this impacted your relationship with your child:
- Positively
 - No difference
 - Negatively
13. Families have been at home 24*7 during pandemic, do you feel that has impacted your relationship with your spouse?
- Positively
 - No difference
 - Negatively
14. Is there anything else you want to share about being at home during covid? (Mandatory):

**PLANNING DEPARTMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**

TEACHER'S SURVEY QUESTIONNAIRE

[1] Description identification of sample Teacher			
1.	Sate/UT :	4.	Name of Teacher
2.	District :	5.	Name of School
3.	Zone :	6.	Gender: Male/Female/Other

1. What grades are you taking teaching for:_____
2. Type of school you teach in?
 - Govt
 - Govt aided
 - Private
3. What is your preferred teaching platform?
 - Face to face
 - Online
4. Do you feel the shift to online classes has been taxing on the teachers?
 - Yes
 - Moderately
 - No
5. The shift of education to online mode has been comfortable for some teachers and difficult for some teachers. How has the experience of taking classes online been for you?
 - Very Comfortable
 - Moderately Comfortable
 - Not at all comfortable
6. While answering the following statements, please select on the basis of how have you mostly felt over the period of last one year

I have felt cheerful and in good spirits	Disagree	Undecided	Agree
I wake up feeling fresh and rested			
I have felt calm and relaxed			
When I am scared I can calm myself down			
If I am in trouble I can think of a solution			
I can control my temper			
If something unexpected happens I know how to react			

7. How many students in your class are able to join online classes:
 - Less than 25%
 - 25-50%
 - 50-75%
 - More than 75%
8. Which among the following options are valid for students who are not joining online classes:
 - Poor internet connectivity

- Limited internet data
 - Non-availability of a device at home from 8 am to 7 pm
 - Difficulty in understanding
 - Attention span is seen to be low in online mode
 - Not motivated by parents to join
9. Were the students able to turn in homework during the online classes?
 - Yes
 - Sometimes
 - Not at all
 10. Did the students' academic performance get impacted with the shift to online classes?
 - For the better
 - For the worse
 - No impact
 11. Were the Happiness Classes being conducted online in your school during the school closure?
 - Yes
 - Sometimes
 - Never
 12. Could you see a change in the mental and emotional well-being of students during the school lockdown?
 - Improved
 - Worsened
 - No Change
 13. What according to you has been the general emotion among students during this pandemic and school closure:
 - Happy
 - Sad
 - Worried
 - Anxious
 - Angry
 - Excited
 14. What according to you is working well through the online mode that you would like to see continued?
 15. What according to you is challenging about the online mode of teaching during the Pandemic?