

Government of N.C.T. of Delhi  
Planning Department  
6th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

F.18(241)/2025-26/Monit./Plg./4036

Date: 16/12/2025

**CORRIGENDUM- II**

With reference to the RFP for the *Evaluation Study of the Senior Citizen Pension Scheme* issued by the Planning Department, GNCTD on 19.11.2025, all prospective bidders are hereby informed that the following amendment has been made in the RFP:


Based on the requests received during the Pre-Bid Meeting held on 27.11.2025 and subsequent e-mail queries, I am directed to clarify that the competent authority has decided that no relaxation shall be granted in the Turnover or Experience criteria under the Technical Evaluation Marking Scheme for MSME (MSEs)/Startup firms. EMD exemption shall be the sole relaxation available to MSME (MSEs)/Startup firms under this RFP.

Revised *Timeline* is as below:-

| S. No. | Particulars   | Original Tentative Deadline                   | Adjusted Deadline             | Time Period |
|--------|---|---|-------------------------------|-------------|
| 1      | Launching of RFP/ Bid                                   | 19.11.2025                                    | 19.11.2025                    | —           |
| 2      | Last date to send pre-bid queries                       | 24.11.2025                                    | 24.11.2025                    | 05 Days     |
| 3      | Pre-Bid Conference                                      | 27.11.2025                                    | 27.11.2025                    | 03 Days     |
| 4      | Last date for submission of Technical & Financial Bids  | 17.12.2025                                    | <b>24.12.2025</b>             | 20 Days     |
| 5      | Opening of Technical Bids                               | 18.12.2025                                    | <b>26.12.2025</b>             | 02 Day      |
| 6      | Presentation by Applicants                              | 26.12.2025                                    | <b>05.01.2026</b>             | 10 Days     |
| 7      | Opening of Financial Bids                               | 29.12.2025                                    | <b>08.01.2026</b>             | 03 Days     |
| 8      | Signing of Agreement with Selected Agency               | 05.01.2026                                    | <b>15.01.2026</b>             | 07 Days     |
| 9      | Finalization of Questionnaire & Setup of Mobile/Web App | 12.01.2026                                    | <b>22.01.2026</b>             | 07 Days     |
| 10     | Submission of Inception Report                          | 19.01.2026                                    | <b>29.01.2026</b>             | 07 Days     |
| 11     | Training & Piloting                                     | 27.01.2026                                    | <b>06.02.2026</b>             | 08 Days     |
| 12     | Completion of Field Work                                | 06.02.2026                                    | <b>16.02.2026</b>             | 10 Days     |
| 13     | Data Scrutiny & Cleaning                                | 13.02.2026                                    | <b>23.02.2026</b>             | 07 Days     |
| 14     | Draft Report Submission                                 | 27.02.2026                                    | <b>09.03.2026</b>             | 14 Days     |
| 15     | Final Report Submission                                 | Within 7 days of Planning Department comments | <b>Same condition applies</b> | —           |

All other terms and conditions of the RFP for the *Evaluation Study of the Senior Citizen Pension Scheme* issued by the Planning Department, GNCTD on 19.11.2025, remain unchanged and shall continue to remain in force.

  
(Rawleen Kaur)  
Deputy Director (Planning)

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16.12.25  
SA (M&E)

| S.No. | Query asked on e-mail and in-person during Pre-bid meeting  | Reply by Committee/ Planning Department   |
|-------|---|---|
| 1     | (i) Whether having an office in the Delhi-NCR region is a mandatory eligibility requirement?<br>(II) What specific proof or documentation must be submitted to demonstrate the presence of such an operational office?  | Yes. As per Chapter 1 – Agency Location and Accessibility Requirement, the agency must have its Head Office or an operational office in the Delhi-NCR region. Acceptable documents include those listed in Appendix II, such as Utility Bill / Rent Agreement / GST Registration showing NCR address.   |
| 2     | (i) Whether the Department may allow flexibility in survey deployment, such as increasing the number of survey days or daily surveys per enumerator, so that a smaller team may be deployed?<br>(II) Whether agencies may propose an alternative team size and deployment plan, provided the bidder can complete the required 2,500 surveys within the overall project timelines? | As per Chapter 3 – Proposed Team Composition, minimum staffing requirement is 50 Surveyors × 10 surveys/day × 10 days. This is part of the prescribed deployment plan. However, the RFP also states that sample size numbers are indicative, and selected agency may suggest alternative methodology, subject to approval. Any deviation is subject to approval by the competent authority and must not affect timelines, quality, or coverage. |
| 3     | Whether the beneficiary survey may be conducted telephonically or remotely instead of exclusively in person, provided that sampling integrity and data quality standards are fully maintained?  | The RFP clearly specifies “in-person surveys” under Sample Size and Team Composition  |
| 4     | Will the Department provide the beneficiary database or contact list required for conducting the primary survey?  | Yes, Data required for survey will be provided to enable proper evaluation and analysis.  |
| 5     | Given that several objectives of the evaluation require assessment of coverage, targeting efficiency, eligibility verification, and delivery processes, whether the Department will provide administrative datasets such as district-wise beneficiary records, scheme MIS data, and PFMS disbursement data needed to meet the study objectives?                                   | Yes, essential data required for survey will be provided to enable proper evaluation and analysis.  |
| 6     | 20 marks have been allotted to “Similar studies/Projects”. Under this head would you consider organizations having undertaken relevant surveys or evaluations undertaken in social development sector? Kindly confirm.  | Similar studies/Projects shall be considered as those associated with large-scale demographic, social welfare, or socio-economic data collection exercises, including but not limited to surveys or evaluations in the social sector, employment, health, education, or related domains, provided they align in scope and methodological rigor with the present assignment  |
| 7     | The qualifications for the Monitoring & Evaluation Expert have been specified as those having Masters in Economics/Statistics or related discipline. We request you to consider the inclusion of Master’s in Social Work or any other discipline with requisite experience.   | As per Chapter 4 (Key Personnel), the qualification requirement is <b>Master’s Degree in Economics/Statistics or related discipline</b> . At present, the RFP does <b>not mention</b> MSW in particular. However, qualification related discipline has already been provided to cover any other qualification that may suit the requirement for the study. Therefore, no change is proposed at this stage.                                      |
| 8     | Under the section 7.1 on the Payment Schedule, it is specified that 10% will be paid at inception, 20% after completion of field work and 70% after submission of final report). Can payment plan be revised?   | Payment Plan is as per existing norms. No change is proposed at this stage  |
| 9     | What will be the expected Length of Interview (LOI) in minutes?   | The RFP does not specify LOI. LOI will depend on the questionnaire, which will be finalized jointly with the selected agency and approved by the Executive-cum-Technical Committee.   |

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| 10 | Approx. how many questions will be asked in the survey?   | No. of Questions will depend on the questionnaire, which will be finalized jointly with the selected agency and approved by the Executive-cum-Technical Committee.  |
| 11 | Will questions be closed-ended or open-ended?   | The issue may be addressed at the time of finalisation of questionnaire.  |
| 12 | Who are the target respondents for the Senior Citizen Pension Scheme evaluation?  | As per Chapter 3, the survey targets current beneficiaries (approx. 2,500 sample). Additionally, data of rejected applicants provided by the department of Social Welfare will also be analyzed.  |
| 13 | Will there be quotas for gender, age, district, income, category, etc.?   | Specific quotas, if required, will be decided during finalisation of sampling methodology.  |
| 14 | Will pilot interviews be required before the main survey? If yes, what will be the sample size?   | Yes. As per timeline, "Training & Piloting of the survey" is mandated. However, the exact pilot sample size will be finalized by the Department.  |
| 15 | Do we need to conduct interviews of non-beneficiaries / rejected applicants? If yes, what will be the sample size?  | The RFP states rejected applicants' data will be analyzed, but the process does not require field visits. If required so, that may be considered during finalization of methodology.  |
| 16 | How many rejected applicants' records will be provided?   | The relevant dataset available with the Department will be shared with the selected agency.   |
| 17 | (i) Section 3.2 states that the Planning Department will provide data of rejected applicants. Does this mean the evaluation will cover only: (a) beneficiaries, and (b) rejected applicants?<br>(ii) Should the sample also include eligible but non-applicant elderly? | As per Chapter 3, the survey explicitly covers beneficiaries (minimum sample 2,500). It also states that data of rejected applicants will be provided for analysis. The RFP does not mandate surveying "eligible but not applied" elderly |
| 18 | Will the Planning Department provide the complete district-wise beneficiary database needed for sampling?   | Yes   |
| 19 | Will the Planning Department provide letter of authorization/official introduction for surveyors to facilitate fieldwork?   | Yes   |
| 20 | The RFP mentions an estimated bid value of ₹20,00,000. Is this value inclusive or exclusive of 18% GST?   | All values are Inclusive of GST or applicable taxes.  |
| 21 | Whether GNCTD has preferred indicators or baseline studies for measuring indirect benefits (dignity, inclusion, abuse reduction).   | Indicators will be finalized during questionnaire development in consultation with the Department of Social Welfare.  |
| 22 | (ii) Should the 2,500 samples be proportionate to district-wise beneficiary counts? Is equal distribution required?<br>(ii) Can alternative methodology be proposed?  | Final distribution will be approved by the Department. Alternative methodologies may be proposed but are subject to approval.   |
| 23 | (i) Will rejected applicant data include mobile numbers/address for contact?<br>(ii) Is sample size for non-beneficiaries fixed?  | (i) Yes<br>(ii) Yes   |
| 24 | Please provide clarification on fields included in rejected applicant's data (reasons, income, documents).  | The details shall be shared with the selected agency.   |
| 25 | Can agencies deploy temporary/empaneled enumerators?  | The RFP requires surveyors who are Graduates/Diploma holders. No such restrictions are provided in the RFP.   |
| 26 | Is GNCTD open to extending the 10-day field survey duration considering elderly respondents' constraints?   | Timelines are fixed in RFP. Any extension is subject to Department's approval   |

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| 27 | Are timelines for <b>inception report, piloting, fieldwork, draft report</b> flexible?   | As per Chapter 3, timelines are fixed and binding. Flexibility can be considered only under exceptional circumstances with <b>Department's approval</b> .  |
| 28 | For mobile/web application setup: Will GNCTD approve UI/UX? Is there a mandated tech stack? Can an existing tool be used?  | These details shall be shared with the selected agency to reach on a conclusion in view of the <b>requirements of the study</b> .  |
| 29 | Can additional time be <b>provided</b> for final <b>report</b> if <b>major</b> revisions arise?  | Timeline for final report is fixed ("within 7 days of receiving comments"). Any extension <b>may</b> be considered only with <b>Department's approval</b> .  |
| 30 | Will Planning Department provide previous <b>survey tools/questionnaires</b> for reference?  | No   |
| 31 | Will interim <b>payments</b> be released if <b>approval</b> of final <b>report</b> takes <b>longer</b> ?   | Payment terms are fixed: 10% (Inception), 20% (Draft report submission), 70% (Final <b>approval</b> ). No interim <b>payments beyond</b> these are <b>specified</b> .  |
| 32 | Will GNCTD issue support/authorization letters for field coordination with District Offices, RWAs, JJ clusters?  | The <b>Department</b> will <b>provide</b> official authorization to facilitate fieldwork.  |
| 33 | Is photographic/audio evidence required for beneficiary verification?  | The RFP does not provide for audio or photographic evidence. Any such requirement must comply with consent, privacy, and Government norms and would need Department's <b>approval</b> .  |
| 34 | In cases where a Completion Certificate is not available, but the last Payment Sanction Order for the assignment is available, will this be accepted as valid proof of completion? | If a Completion Certificate is not available, a Payment Sanction Order clearly indicating completion of the assignment may be considered, subject to verification and acceptance by the Department.<br><br>However, the Department reserves the right to seek additional supporting documents if required. |
| 35 | Will any relaxation be provided to MSME or Startup firms with respect to turnover and experience requirements under the technical evaluation marking scheme?                       | EMD exemption will remain the sole relaxation applied to MSME ( <b>MSEs</b> )/ <b>Startup</b> firms  |

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