

Government of N.C.T. of Delhi  
Planning Department  
6th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

F.18(241)/2025-26/Monit./Plg./14036

Date: 16/12/2025

CORRIGENDUM- II

With reference to the RFP for the *Evaluation Study of the Senior Citizen Pension Scheme* issued by the Planning Department, GNCTD on 19.11.2025, all prospective bidders are hereby informed that the following amendment has been made in the RFP:

Based on the requests received during the Pre-Bid Meeting held on 27.11.2025 and subsequent e-mail queries, I am directed to clarify that the competent authority has decided that no relaxation shall be granted in the Turnover or Experience criteria under the Technical Evaluation Marking Scheme for MSME (MSEs)/Startup firms. EMD exemption shall be the sole relaxation available to MSME (MSEs)/Startup firms under this RFP.

Revised Timeline is as below:-

S. No.	Particulars	Original Tentative Deadline	Adjusted Deadline	Time Period
1	Launching of RFP/ Bid	19.11.2025	19.11.2025	—
2	Last date to send pre-bid queries	24.11.2025	24.11.2025	05 Days
3	Pre-Bid Conference	27.11.2025	27.11.2025	03 Days
4	Last date for submission of Technical & Financial Bids	17.12.2025	<b>24.12.2025</b>	20 Days
5	Opening of Technical Bids	18.12.2025	<b>26.12.2025</b>	02 Day
6	Presentation by Applicants	26.12.2025	<b>05.01.2026</b>	10 Days
7	Opening of Financial Bids	29.12.2025	<b>08.01.2026</b>	03 Days
8	Signing of Agreement with Selected Agency	05.01.2026	<b>15.01.2026</b>	07 Days
9	Finalization of Questionnaire & Setup of Mobile/Web App	12.01.2026	<b>22.01.2026</b>	07 Days
10	Submission of Inception Report	19.01.2026	<b>29.01.2026</b>	07 Days
11	Training & Piloting	27.01.2026	<b>06.02.2026</b>	08 Days
12	Completion of Field Work	06.02.2026	<b>16.02.2026</b>	10 Days
13	Data Scrutiny & Cleaning	13.02.2026	<b>23.02.2026</b>	07 Days
14	Draft Report Submission	27.02.2026	<b>09.03.2026</b>	14 Days
15	Final Report Submission	Within 7 days of Planning Department comments	<b>Same condition applies</b>	—

All other terms and conditions of the RFP for the *Evaluation Study of the Senior Citizen Pension Scheme* issued by the Planning Department, GNCTD on 19.11.2025, remain unchanged and shall continue to remain in force.

*Rawleen Kaur*  
(Rawleen Kaur)  
Deputy Director (Planning)

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*16.12.25*  
*SA (M&E)*

S.No.	Query asked on e-mail and in-person during Pre-bid meeting	Reply by Committee/ Planning Department
1	(I)Whether having an office in the Delhi-NCR region is a mandatory eligibility requirement? (II)what specific proof or documentation must be submitted to demonstrate the presence of such an operational office?	Yes. As per Chapter 1 – Agency Location and Accessibility Requirement, the agency must have its Head Office or an operational office in the Delhi-NCR region. Acceptable documents include those listed in Appendix II, such as Utility Bill / Rent Agreement / GST Registration showing NCR address.
2	(i) Whether the Department may allow flexibility in survey deployment, such as increasing the number of survey days or daily surveys per enumerator, so that a smaller team may be deployed? (II)Whether agencies may propose an alternative team size and deployment plan, provided the bidder can complete the required 2,500 surveys within the overall project timelines?	As per Chapter 3 – Proposed Team Composition, minimum staffing requirement is 50 Surveyors $\times$ 10 surveys/day $\times$ 10 days. This is part of the prescribed deployment plan. However, the RFP also states that sample size numbers are indicative, and selected agency may suggest alternative methodology, subject to approval. Any deviation is subject to approval by the competent authority and must not affect timelines, quality, or coverage.
3	Whether the beneficiary survey may be conducted telephonically or remotely instead of exclusively in person, provided that sampling integrity and data quality standards are fully maintained?	The RFP clearly specifies "in-person surveys" under Sample Size and Team Composition
4	Will the Department provide the beneficiary database or contact list required for conducting the primary survey?	Yes, Data required for survey will be provided to enable proper evaluation and analysis.
5	Given that several objectives of the evaluation require assessment of coverage, targeting efficiency, eligibility verification, and delivery processes, whether the Department will provide administrative datasets such as district-wise beneficiary records, scheme MIS data, and PFMS disbursement data needed to meet the study objectives?	Yes, essential data required for survey will be provided to enable proper evaluation and analysis.
6	20 marks have been allotted to "Similar studies/Projects) ". Under this head would you consider organizations having undertaken relevant surveys or evaluations undertaken in social development sector? Kindly confirm.	Similar studies/Projects shall be considered as those associated with large-scale demographic, social welfare, or socio-economic data collection exercises, including but not limited to surveys or evaluations in the social sector, employment, health, education, or related domains, provided they align in scope and methodological rigor with the present assignment
7	The qualifications for the Monitoring & Evaluation Expert have been specified as those having Masters in Economics/Statistics or related discipline. We request you to consider the inclusion of Master's in Social Work or any other discipline with requisite experience.	As per Chapter 4 (Key Personnel), the qualification requirement is Master's Degree in Economics/Statistics or related discipline. At present, the RFP does not mention MSW in particular. However, qualification related discipline has already been provided to cover any other qualification that may suit the requirement for the study. Therefore, no change is proposed at this stage.
8	Under the section 7.1 on the Payment Schedule, it is specified that 10% will be paid at inception, 20% after completion of field work and 70% after submission of final report).Can payment plan be revised?	Payment Plan is as per existing norms. No change is proposed at this stage
9	What will be the expected Length of Interview (LOI) in minutes?	The RFP does not specify LOI. LOI will depend on the questionnaire, which will be finalized jointly with the selected agency and approved by the Executive-cum-Technical Committee.

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27	Are timelines for <b>inception report, piloting, fieldwork, draft report</b> flexible?	As per Chapter 3, timelines are fixed and binding. Flexibility can be considered only under <b>exceptional circumstances with Department's approval</b> .
28	For mobile/web application setup: Will GNCTD approve UI/UX? Is there a mandated tech stack? Can an existing tool be used?	These details shall be shared with the selected agency to reach on a conclusion in view of the <b>requirements of the study</b> .
29	Can additional time be <b>provided</b> for final <b>report</b> if <b>major</b> revisions arise?	Timeline for final report is fixed ("within 7 days of receiving comments"). Any extension <b>may</b> be considered only with <b>Department's approval</b> .
30	Will <b>Planning Department</b> provide previous survey tools/questionnaires for reference?	No
31	Will interim <b>payments</b> be released if <b>approval</b> of final <b>report</b> takes <b>longer</b> ?	Payment terms are fixed: 10% (Inception), 20% (Draft report submission), 70% (Final <b>approval</b> ). No interim <b>payments beyond</b> these are <b>specified</b> .
32	Will GNCTD issue support/authorization letters for field coordination with District Offices, RWAs, JJ clusters?	<b>The Department will provide</b> official authorization to facilitate fieldwork.
33	Is <b>photographic/audio</b> evidence <b>required</b> for beneficiary verification?	<b>The RFP</b> does not provide for audio or photographic evidence. Any such requirement must comply with consent, privacy, and Government norms and would need Department's <b>approval</b> .
34	In cases where a Completion Certificate is not available, but the last Payment Sanction Order for the <b>assignment</b> is <b>available</b> , will this be <b>accepted</b> as valid <b>proof of completion</b> ?	If a Completion Certificate is not available, a Payment Sanction Order clearly indicating completion of the assignment may be considered, subject to verification and acceptance by the Department.  However, the Department reserves the right to seek additional supporting documents if required.
35	Will any relaxation be provided to MSME or Startup firms with respect to turnover and experience requirements under the technical evaluation marking scheme?	EMD exemption will remain the sole relaxation applied to MSME (MSEs)/Startup firms

  
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