

Replies of the queries received regarding - 'The evaluation study of Functioning of Night Shelters in Delhi'

Sr.No.	Queries asked on E-mail	Reply by Committee/Planning Department
1	What will be expected LOI (Length of Interview) in minutes of Quantitative, Qualitative & Facility assessment checklist?	The RFP does not specify LOI. LOI will depend on the questionnaire, which will be finalised jointly with the consultation of selected agency and approved by the Executive-cum- Technical Committee.
2	Is there any quota for various respondent groups (w.r.t. Gender, Age, etc.)? If yes, please suggest the break-up.	Specific quotas, if required, shall be decided during finalisation of sampling methodology and schedule designing.
3	whether all the interviews to be done through CAPI face to face methodology. Kindly confirm.	Yes. All the interviews shall be conducted through face-to-face CAPI methodology.
4	Will the department provide any database of the respondents? Kindly confirm.	Yes. Relevant shelter-wise operational data as available on records shall be shared with the selected agency.
5	Please clarify if any Pilot Interviews also needs to be done before the commencement of the survey. If yes, how much sample will be covered for the Pilot Testing phase?	Yes. As per timeline, "Training and Piloting of the survey" is mandatory. However, the exact pilot sample size shall be finalised in consultation with the Nodal Department and with the selected agency.
6	What will be the required sample size for the qualitative interviews for each of the category of respondents i.e DUSIB officials, NGO operators and Vulnerable groups (women, elderly, PwDs, migrants)?	As mentioned in the RFP, all 200 Night Shelters (approx.) will be covered. Additionally, 2-3 Key stakeholder/caretaker per Shelter home shall be covered.
7	In the RFP, it is mentioned that 2-3 key stakeholders/caretakers per shelter are to be interviewed. Please suggest, would these samples of roughly 400-600 be part of 2000 or it will be separately covered. And will this interaction be qualitative or quantitative?	No. Key stakeholder/caretaker shall be covered separately and is not a part of beneficiary sample. The nature and format of these interactions shall be finalised during the methodology approval stage.
8	Will shelter-wise operational data and occupancy records be shared before fieldwork commencement? Please confirm.	Yes. Relevant database of night shelters, as available with the department/DUSIB, shall be shared with the selected agency.
9	Will DUSIB facilitate access/permissions for visiting all 197 shelter homes? Please confirm.	Yes. Access/permissions will be provided for visiting all 200 shelter homes (approx.).
10	Will a nodal officer be appointed at district/shelter level for coordination? Please confirm.	Coordination support may be facilitated, subject to administrative feasibility and availability.
11	Are night-time surveys required, considering shelters operate mainly at night? Please confirm.	Fieldwork timing, including night visits if required, shall be finalised during the inception stage and in consultation with the nodal department.
12	How many maximum assignments to be shown for value of assignments(in Marking Criteria)?	Already mentioned in the Chapter 4 of the RFP, all eligible assignments undertaken during last three complete financial years may be submitted (2022-23, 2023-24 and 2024-25).
13	If the declaration on the companies letterhead with respect to number of permanent Professional/Technical staff valid?	Yes. A declaration on the companies letterhead may be submitted along with supporting documents like return file with ESIC.
14	Do we need to submit the CVs of Field Supervisors(Key Personnel) at the proposal stage?	Already mentioned in RFP Chapter 4, Part 4.1. Details and CVs of Key Personnel including Field Supervisors, are required to be submitted.
15	If the completion certificate is not available, can we submit the final payment receipt as documentary evidence?	As mentioned in the RFP Clause 6.2 (b) Completion Certificate is required. In the absence of the same, Final Payment Sanction Order clearly indicating completion of the assignment may be considered, subject to verification and acceptance by the department. However, the Government reserves the right to seek additional supporting documents if required.

By
27/02/26
Pl. upload
SAC(A)