

Government of NCT of Delhi
Planning Department
(Cadre Controlling Unit)
4th & 6th Level, 'B' -Wing, Delhi Secretariat,
I.P. Estate, New Delhi-110002
Email:-planning.ccu.delhi@gmail.com

No. F. 9(19)/2024/CC/Plg/PF-I/1374-1441

Dated: 11/02/2025

CIRCULAR

This is with reference to nomination of candidates to various department of GNCTD for post code-60/23 of Statistical Assistants.

In this regard, DSSSB vide its letter dated 11/09/2024, requested that following points of Diligence may also be adhere by the user department in addition to the existing Instructions/ Guidelines for Administrative Departments:-

1. *The authenticity of the nominated candidate may be checked on the basis of the photograph pasted in his/her application form in the enclosed dossier and the signature appended by the candidate in the application form/admit card etc.*
2. *In case the Appointing Authority is still not satisfied with the identity / credentials of the nominated candidate viz. either point 1 of the nomination letter or otherwise, then biometric verification of such candidates can be done at the premises of the User Department for which the Board will facilitate for the same. The User Department may fix date and time for biometric verification of such candidates under intimation to DSSSB.*
3. *The Board makes provisional selection of the candidates on the basis of information provided by the candidate in his/her application form. The Appointing Authority is required to verify and satisfy itself about the admissibility and authenticity of documents including educational/professional qualification/experience certificate/caste certificate/ creamy layer status & caste of OBC and eligibility as per Recruitment Rules.*
4. *The Competent Authority of the user department shall verify the correctness of the information/documents as furnished in the application forms and e-dossier vis-a vis the original documents. The user department is requested to ascertain the scrutiny /correctness of the same at their own level before issuing the offer of appointment to the provisionally selected candidate. Further, the appointing authority shall verify and satisfy itself about the authenticity of documents / certificates and essential qualification for the post before finally appointing the candidate.*
5. *The user department shall verify the genuineness of the Caste certificate furnished by the candidates, if any, in the light of Notification No. 36012/22/93-Estt. (SCT) dated 08/09/1993 issued by DoPT and other instructions/guidelines issued from time to time by the Competent Authorities prior to issuance of offer of appointment to the candidate. It is further stated that prior to appointment, the user department must satisfy itself, that the above candidates are fulfilling the necessary criteria as prescribed for entitlement of OBC (Delhi) certificate as specified in latest orders/guidelines /circulars issued by Revenue Department GNCTD after through verification of Caste Certificate.*

6. The user department shall ensure that the appointment made is in conformity with DOPT guidelines and instructions of Govt. issued from time to time.

This issues with the approval of Competent Authority.

Deepak Kumar
(Deepak Kumar)
Joint Director (CCU)

No. F. 9(19)/2024/CC/Plg/PF-I

Dated:

Copy to:

1. The Department concerned as per list annexed.
2. The Joint Secretary, Delhi Subordinate Services Selection Board Institutional Area, FC-18, Mangalam Marg, Karkardooma, Delhi, 110092.
- ✓ 3. The Assistant Director, Monitoring Unit, Planning Department with the request to upload the order on website.
4. Guard file.

Deepak Kumar
(Deepak Kumar)
Joint Director (CCU)

SKA
14/02/25

*Pl upload on website
SKA*

S. No	Department	Address
1	Urban Development	The Additional Chief Secretary, Urban Development Department, 9th & 10th-Level, Delhi Secretariat, I. P. Estate, New Delhi-110002
2	AR-Department	The Additional Chief Secretary, Administrative Reforms Department, 7th Level 'C'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
3	Industries	The Additional Chief Secretary, Office of the Commissioner of Industries, 419, FIE, Udyog Sadan, Patparganj Indl. Area, Patparganj, Delhi-110092
4	GAD	The Additional Chief Secretary, General Administration Department, 2nd Level 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
5	Revenue Department	The Additional Chief Secretary cum Divisional Commissioner, (HQ), 5, Sham Nath Marg, Civil Lines, Delhi -110054.
6	Transport	The Principal Secretary-cum-Commissioner, Transport Department, 5/9, Under Hill Road, Delhi 110054
7	Law Department	The Principal Secretary, Department of Law, Justice & Legislative Affairs, 8th Level 'C'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
8	Health & Family Welfare	The Principal Secretary, Health & Family Welfare, 9th Level 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
9	Home	The Principal Secretary, (Home), 5th Level, 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
10	Trade & Taxes	The Commissioner, Department of Trade & Taxes, Vyapar Bhawan, I. P. Estate, New Delhi-110002
11	SC/ST/OBC	The Secretary, Department for the Welfare of SC/ST/OBC/Minorities, B-Block, 2nd Floor, Vikas Bhawan, I.P.Estate New Delhi-110002
12	Tourism	The Secretary, Department of Tourism, Vikas Bhawan-II, 2nd Floor, C-Wing, Upper Bela Road, Near Metcalfe House, Delhi :-110054
13	Finance Department	The Secretary (Finance), Finance Department, 4th Level, 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
14	Food & Civil Supplies	The Secretary-cum-Commissioner, Department of Food, Supplies & Consumer Affairs, K-Block, Vikas Bhawan, I.P. Estate, New Delhi-110002
15	PWD	The Secretary, Public Work Department, 3rd Floor, A-Wing, MSO Building, ITO, IP Estate, New Delhi-110002
16	Labour	The Secretary-cum-Commissioner, Labour Department, 5, Sham Nath Marg, Delhi-110054
17	Power Department	The Special Secretary, Department of Power, 8th Level 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
18	IT	The Secretary (IT), Department of Information Technology, 9th Level 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
19	Deptt. of Women & Child Development	The Secretary, Department of Women and Child Development, GLNS Complex, Delhi Gate, Delhi-110002
20	RCS	The Registrar, Office Of The Registrar Co-Operative Societies, Parliament Street, New Delhi 110001
21	DSSSB	The Chairperson, Delhi Subordinate Services Selection Board, FC-18, Institutional Area, Karkardooma, Delhi-110092
22	Excise	The Dy. Commissioner, Department of Excise, L & N Block, Vikas Bhawan, I.P.Estate, New Delhi - 110002
23	A&U Tibbia Collage & Hospital	The Director, Directorate of AYUSH, Karol Bagh, Tibbia Collage Karol Bagh, New Delhi-110005
24	Central Jail Hospital	The Director General of Prisons, Central Jail Hospital, Hari Nagar, New Delhi-110064
25	Central Jail	The Director General of Prisons, Office of The Director General of Prisons, Prisons Head Quarter, Near Lajwanti Garden Chowk, Janak Puri, New Delhi-110064
26	CNBC	The Director, Chacha Nehru Bal Chikitsalaya, Raja Ram Kohli Marg, Geeta Colony, Delhi -110031
27	DAM	The Director, Directorate of Agricultural Marketing, 49, Shamnath Marg, Old Secretariat, Delhi-54
28	Department of Chit Fund	The Registrar(Chit Fund), Deptt. of Chit Fund 13th Floor, Bikri Kar Bhawan, New Delhi
29	Department of Delhi Home Guard	The Dy. Commandant General Home Guard cum Dy. Director Civil Defence, Department of Delhi Home Guard, CTI Complex, Raja Garden, New Delhi
30	DES	The Joint Director, Directorate of Economics and Statistics, 3rd Floor, B-wing, Vikas Bhawan-II, Uper Bela Road, Civil Lines, Delhi-110054
31	DFW	The Director, Directorate of Family Welfare, 7th Floor, Vikas Bhawan-II, Upper Bela Road, Near Metcalf House, Civil Lines, Delhi-110054
32	DHE	The Director, Directorate of Higher Education, Muni Maya Ram Marg, Pitampra, Delhi-110034
33	DHS	The Director General, Directorate General of Health Services, F-17, Karkardooma, Delhi-110032

34	Directorate of NCC	The Dy. Director(General), Directorate of NCC, B4, Badli Rd, Pocket 8, Block B, Sector 19, Rohini, New Delhi, Delhi 110089
35	DSW	The Director, Department of Social Welfare, GLNS Complex, Delhi Gate, New Delhi-110002
36	DTTE	The Controller, Department of Training and Technical Education, Muni Maya Ram Marg, Pitampura, Delhi-110034
37	Education (HQ)	The Director, Directorate of Education, Old Secretariat, Delhi-110054
38	Employment	The Director, Directorate of Employment, IARI Complex, Pusa, New Delhi-110012
39	GB Pant Hospital	The Director, Govind Ballabh Pant Hospital, Jawahar Lal Nehru Marg, Delhi.-110002
40	LNJP	The Director, Lok Nayak Jai Prakash Hospital, Jawahar Lal Nehru Marg, Delhi.-110002
41	MAIDS	The Director, Maulana Azad Institute of Dental Sciences, Bahadur Shah Zafar Marg, New Delhi-110002
42	MAMC	The Dean, Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi-110002
43	Planning	The Joint Director (Admn.), Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
44	Burari hospital	The Medical Director, Burari Hospital, GNCTD, Kaushik Enclave, Delhi 110084
45	Indira Gandhi Hospital	The Medical Director, Indira Gandhi Hospital (Phase-I), Dwarka Sector 9, Dwarka, New Delhi, Delhi 110077
46	Rao Tula Ram Hospital, Jaffarpur	The Medical Superintendent, Rao Tularam Memorial Hospital, Jaffarpur, Delhi-110073
47	Sanjay Gandhi Hospital	The Medical Superintendent, Sanjay Gandhi Memorial Hospital, Mangolpuri, Delhi-110085
48	Acharya Bhikshu Govt. Hospital (ABGH), Moti Nagar	The Medical Superintendent, Acharya Bhikshu Govt. Hospital, Moti Nagar, New Delhi-110015
49	Sardar Vallabh Bhai Patel Hospital	The Medical Superintendent, Sardar Vallabh Bhai Patel Hospital, East Patel Nagar, New Delhi, Delhi 110008
50	Development	The Medical Superintendent, Sardar Vallabh Bhai Patel Hospital, East Patel Nagar, New Delhi, Delhi 110008
51	Guru Gobind Singh Government Hospital, Raghbir Nagar	The Medical Superintendent, Guru Gobind Singh Government Hospital, Raghbir Nagar, New Delhi-110027
52	A.S. Jain Hospital	The Medical Superintendent, A.S. Jain Hospital, Lawrence Road Industrial Area, New Delhi-110015
53	Ambedkar nagar hospital, Dakshinpur	The Medical Superintendent, Dr. Ambedkar Nagar Hospital, Block-B, Sector-5, Dakshinpur, New Delhi-110062
54	Aruna Asaf Ali Hospital	The Medical Superintendent, Aruna Asaf Ali Government Hospital, 5, Rajpur Rd, Police Lines, Civil Lines, New Delhi, Delhi 110054
55	Bhagwan Mahavir Hospital	The Medical Superintendent, Bhagwan Mahavir Hospital, H-4, 5 Pitam Pura, Delhi-110034
56	BJRM	The Medical Superintendent, Babu Jagjivan Ram Memorial Hospital, E Block, Bhalswa Jahangirpuri, Delhi-110033
57	BSA Hospital	The Medical Superintendent, DR.Baba Sahab Ambedkar Hospital, Sector-6, Rohini, Delhi-110085
58	DDU	The Medical Superintendent, Deen Dayal Upadhyay Hospital, Hari Nagar, Delhi-110064
59	Deep Chand Bandhu Hospital	The Medical Superintendent, Deep Chand Bandhu Hospital, Kokiwal Bagh, Ashok Vihar, Phase-IV, New Delhi-110052
60	GTB Hospital	The Medical Superintendent, Guru Teg Bahadur Hospital, Shahdara, Delhi-110032
61	Hedgewar Hospital	The Medical Superintendent, Dr. Hedgewar Arogya Sansthan, East Arjun Nagar, Karkardooma, Shahdara, Delhi, 110032
62	JPCH	The Medical Superintendent, Jag Prवेश Chandra Hospital, Shastri Park, Delhi 110053
63	LBS	The Medical Superintendent, Lal Bahadur Shastri Hospital, Khichripur, Phase -II Delhi-110091
64	Maharshi Valmiki Hospital	The Medical Superintendent, Maharishi Balmiki Hospital, Puth Khurd, New Delhi, Delhi 110039
65	NHMC	The Medical Superintendent, Nehru Homoeopathic Medical College & Hospital, 'B'-Block, Defence Colony, New Delhi-110024
66	Pt. madan mohan malviya	The Medical Superintendent, Pt. Madan Mohan Malaviya Hospital, Malviya Nagar, New Delhi-110017