

No. F.9(13)/2007/CC/Plg/6779

Govt. of NCT of Delhi

Planning Department

(Cadre Controlling Unit)

Level 6, 'B' Wing, Delhi Sachivalaya, New Delhi-02.

Dated: 26/7/2011

ORDER NO. 39/2011

1. On the recommendation of Delhi Subordinate Services Selection Board (DSSSB), Govt., of NCT of Delhi, Pr. Secretary (Plg.), Govt. of NCT of Delhi is pleased to nominate Sh. Subrata Kumar Dass for appointment to the post of Statistical Assistant, Group 'B' Non Gazetted in the pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4200/- plus usual allowances as admissible under the rules to the department mentioned against each:-

Sl. No.	Roll No.	Name of the Candidate & Educational Qualification Sh./Smt./Ms.	Date of Birth	Address	Deptt. where proposed to be posted	Category	Remarks
1	3810242	Subrata Kumar Dass M.Phil (Economics) M.A. (Economics)	11.07.1974	PWD Colony, PO Mosaboni Mines, Distt-East Singhbhum, Jharkhand-832104	Planning	EXSM	Against vacant post

2. The dossier of the candidate is being sent herewith to the respective departments and the following instructions/guidelines of DSSSB received vide their letter No. F.1(63)DSSSB/P&P/08/Part file/3643 dated 04.04.2011 (copy enclosed) are to be observed while issuing appointment orders:-

3. The Appointing authority is requested to satisfy itself by verifying the genuineness and authenticity of the documents/certificate furnished by the candidate before an offer of appointment is made. The genuineness of SC/ST/OBC/PH/EXSM certificate may also be got verified from the issuing authorities before appointment.

4. The essential educational qualifications for the post is as under:-

Essential: Post Graduate Degree in Statistics/Operational Research/Mathematical Statistics/Applied Statistics or Post Graduate Degree in Economics/Mathematics/Commerce (with Statistics as one of the subject/papers at degree level). {Vide UPSC's letter dated 13.07.2011 the UPSC has clarified that the word 'Degree' includes Master's Degree also}.

Desirable: Working Knowledge of Computers

5. The appointment of these candidates may be made on the following terms and conditions.

- He/She will be on probation for a period of two years as provided in the Recruitment Rules.
- His/Her appointment may be terminated at any time by one month notice given by the appointing authority, without assigning any reasons.
- The appointment will be subject to medical fitness and verification of the character and antecedents. In case of candidates who are already in Govt. service, the department may ask for copies of the character and antecedents reports as well as medical report from their present Deptt.
- The candidates are required to work in any department of Govt. of NCT of Delhi.
- The other conditions of service will be governed by the relevant rules and orders in force from time to time for Govt. of NCT of Delhi.

Contd.-2

6. The offer of appointment should be sent only by Registered Post. If letters are returned by the postal Authority undelivered, the letters alongwith envelopes containing remarks, by the postal authorities should be retained for your record. In such cases a copy of offer of appointment should be sent on the permanent address of the candidate, if it is different from that of the mailing address. The dossiers of such candidates should be returned to this office only if the second letter is also returned undelivered. In case any candidate nominated is found to be not fulfilling any of the eligibility condition, his/her dossier alongwith comments may be sent to Planning Department for cancellation of nomination and such further action as is considered appropriate in the facts and circumstances in the case.

7. At least three weeks time from the date of issue of the offer of appointment should be given to candidates to respond to the offer of appointment.

8. If any candidate declines the offer of appointment, or fails to report for duty or there is no response from him/her, even after reminder (through registered post), the offer of appointment should formally be cancelled and the candidate informed accordingly the dossiers of such a candidate may thereafter be returned to the Planning Department after placing therein a copy of each of the offer of appointment, subsequent reminder and the memorandum of cancellation of the offer of appointment for onward transmission to Delhi Subordinate Services Selection Board, Govt. of NCT of Delhi.

9. (a) The appointment to the candidate nominated through this letter, should be issued within 60 days from the date of receipt of this letter failing which the dossier(s) should be returned to this office forthwith stating the reasons for not sending the offer of appointment to the candidate(s).

(b) Where the offer of appointment has been sent to the nominated candidate within a period of 60 days and it has been declined by him/her the dossier should returned to this office adding a reply received from the candidate in the dossier.

(c) In case where the offer of appointment has been sent to the candidate within a period of 60 days and the candidate has sought extension of time of joining the post, the same may be granted upto a period not exceeding 6 months reckoned from the date of initial offer of appointment thereafter the offer of appointment would be deemed to have lapsed.

10. A copy of the appointment letter may be sent to the Joint Director (CCU), Planning Department, Govt. of NCT of Delhi.

J/C



(Deepak Sengupta)
Joint Director (CCU)
Telephone No: 23392352
Fax No. 23392051

The Joint Director (Admn.),
Planning Department,
Govt. of NCT of Delhi,
6th Level, B-Wing,
Delhi Secretariat,
New Delhi-110002.