

GOVERNMENT OF NCT OF DELHI
Planning Department
(Cadre Controlling Unit)
Level-6, 'B'-Wing, Delhi Sachivalaya, New Delhi-110002

F.No.9(18)/2020/CC/Plg./ 9849-9870

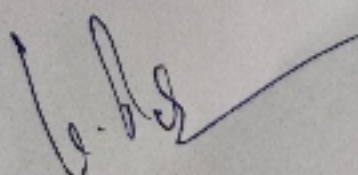
Dated: 29/5/2021

ORDER No. 22 /2021

On the recommendations of Delhi Subordinate Services Selection Board (DSSSB), Government of NCT of Delhi, Chief Secretary, Government of NCT of Delhi is pleased to nominate the following candidates for appointment to a temporary post of **Statistical Assistant, Group-B, Non-Gazetted** in the Pay Scale of Level-6 in the Pay Matrix (Rs. 9300-34800, Grade Pay - 4200/- (Pre-revised)) plus usual allowances as admissible under the rules in the Departments mentioned against each:-

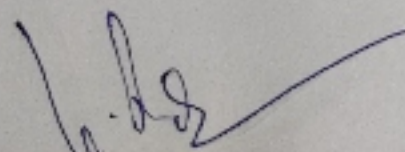
Sl.No.	Name	DOB	Roll No.	Gender	Category	Proposed Department	Remarks
1	Garima Kapoor	03.03.1992	11112200110	F	UR	BJRM Hospital	
2	Tarun Pal	10.05.1991	11132200034	M	OBC	DM (SE)	
3	Kirti Goyla	30.06.1994	11142200282	F	OBC	DSSSB	
4	Pooja Prajapati	03.04.1993	11142200373	F	OBC	DHS	
5	Avinash Kumar	18.01.1994	11152200322	M	UR	Labour	
6	Vijaita Kumari Tomar	20.08.1990	11152200438	F	OBC	DES	
7	Reenu Poswal	08.11.1985	11162200179	F	OBC	T&T	
8	Ravindra Pratap Singh	12.10.1993	11162200344	M	UR	PWD	
9	Ranjana Saini	18.07.1995	11202200084	F	OBC	Transport	
10	Raj Kumar	07.12.1988	11202200096	M	SC	T & T	

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Sl. No.	Name	DOB	Roll No.	Gender	Category	Proposed Department	Remarks
11	Rustam Kumar	07.02.1991	11202200154	M	OBC	Transport	
12	Namo Narayan Dhyavana	10.07.1995	11212200277	M	ST	Transport	
13	Lakhan Singh Meena	01.10.1994	11242200014	M	ST	T&T	
14	Varsha Vats	06.01.1991	11242200336	F	UR	T&T	
15	Suraj Singh	18.04.1992	11282200076	M	SC	Ambedkar Nagar Hospital	
16	Umesh	18.06.1993	11292200228	M	SC	DM (ND)	
17	Aakash Kumar Kaushik	26.03.1993	12322200037	M	UR	RCS	
18	Amit Choudhary	26.12.1993	12322200553	M	UR	Labour	
19	Bobby Pal	10-10-1987	12322201566	F	OBC	T&T	
20	Deepram Meena	03.05.1993	12332200157	M	ST	Transport	
21	Gurmeet Singh	01.01.1990	12332200639	M	UR	Labour	
22	Vaishali Panwar	08-08-1994	12332200883	F	SC	Labour	
23	Yogesh Kumar	19.05.1992	12332201263	M	OBC	PWD	
24	Preeti Tanwar	10-07-1990	12332201319	F	OBC	NC Joshi Hospital	

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Sl. No.	Name	DOB	Roll No.	Gender	Category	Proposed Department	Remarks
25	Praveen Kumar	03.07.1994	12332201336	M	SC	Industries	
26	Ravi Kumar	06.07.1990	12332201342	M	SC	Development	
27	Mamta	20.07.1991	12332201357	F	OBC	Development	
28	Ravish Kant	05.01.1995	12332201392	M	UR	DHS	
29	Nausheen Musharraf	20.07.1992	12332201460	F	UR	GTB Hospital	
30	Shweta Kumari	15.11.1988	12332201476	F	SC	DHS	
31	Sanjay Yadav	28.09.1991	12332201595	M	OBC	DM (N)	
32	Yogesh Kumar	24.07.1991	12332201656	M	OBC	Art & Culture	

The e-dossiers of the above candidates are being forwarded in the e-appointment module to the respective departments. The following instructions/guidelines may be observed while issuing offer of appointment/appointment letters:-

1. To get the biometric verification of the recommended Candidate(s) in liason with DSSSB.
2. The appointments are to be made only against long term vacancies. The term 'ad hoc' should not be used either in the offer of appointment or in the appointment letter/order. In case sufficient number of vacant posts are not available, the same may be informed to planning department immediately.
3. It is informed that upon receiving of e-dossiers from DSSSB, the correctness of the information/ documents of the candidates as furnished in the application form and e-dossiers vis-à-vis the original documents has been verified by the Cadre Controlling Unit, Planning Department. Departments are therefore not required to call the candidate again for document verification, and can issue Offer of Appointment straightaway. Further Departments may ensure verification of antecedents, Caste Certificate (if any), education qualifications etc after issuance of offer of appointment.
4. The offer of appointment should be sent only by **Registered Post**. If letters are returned by the Postal Authority undelivered, the letters along with envelopes

[Handwritten Signature]

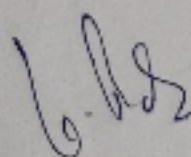
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containing remarks, by the postal authorities should be retained for your record. In such cases a copy of the offer of appointment should be sent to the permanent address of the candidates, if it is different from that of the initial mailing address. The dossiers of such candidates should be returned to Planning Department only if the second letter is also returned undelivered.

5. The offer of appointment of the candidates nominated through this letter should be issued within 10 days from the date of receipt of this letter failing which the dossier(s) should be returned to Planning Department forthwith stating the reasons for not sending the offer of appointment to the candidate(s).
6. Where the offer of appointment has been sent to the nominated candidate within a period of 10 days and it has been declined by him/her, the dossier should be returned to this office adding a reply received from the candidate in the dossier.
7. In case where the offer of appointment has been sent to the candidate within a period of 10 days and the candidate has sought extension of time of joining the post, the same may be granted upto a period not exceeding 6 months reckoned from the date of initial offer of appointment. Thereafter, the offer of appointment would be deemed to have lapsed.
8. At least three weeks time from the date of issue of the offer of appointment should be given to candidates to respond to the offer of appointment.
9. In case candidate declines the offer of appointment, fails to report for duty or there is no response from him/her, even after reminder(s) (through registered post), the offer of appointment should formally be cancelled and the candidate informed accordingly. The dossiers of such candidate may thereafter be returned to the Planning Department after placing therein a copy of the offer of appointment, subsequent reminder(s) and the memorandum of cancellation of the offer of appointment for onward transmission to Delhi Subordinate Services Selection Board, Govt. of NCT of Delhi.
10. Upon receiving willingness, Departments are required to get the candidate medically examined. The appointment is subject to finding medically fit on the basis of medical fitness certificate issued by the prescribed authority.
11. The essential educational qualifications for the post is as under:

Essential:

Post Graduate Degree in Statistics / Operational Research / Mathematical Statistics / Applied Statistics or Post Graduate Degree in Economics / Mathematics / Commerce (with Statistics as one of the subject / papers in Post Graduation/ Graduation Level).



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Note:- The candidates who have passed Statistics as one of the papers/ subjects including Quantitative Method/ Techniques or Costing & Statistics/ Basic Statistics/ Business Statistics/ Introduction to Statistics etc. at Graduation/ Post-Graduation level are also eligible.

Desirable: Working knowledge of computers.

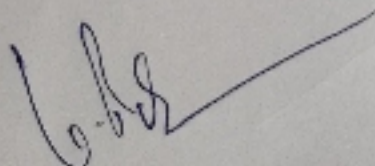
12. The appointment of these candidates may be made on the following terms and conditions:

- i) The appointment may be made on probation for a period of 2 years subject to verification of candidates' eligibility in all respects like educational qualification, category status and date of birth as furnished in the application. The appointment may be terminated at any time by one month notice given by either side viz. the appointee or the appointing authority without assigning any reason thereof.
- ii) The appointment will be subject to medical fitness and verification of the character & antecedents and verification of caste certificates. In case of candidates who are already in Govt. service, the department may ask for copies of the character and antecedents reports as well as the medical report from their present Department.
- iii) The candidates are required to work in any department of Govt. of NCT of Delhi.
- iv) Submission of declaration about marital status and in the event of his/her having more than one living spouse, his/her appointment will be subject to being exempted from the enforcement of the rules in this behalf.
- v) The upper age limit of the candidate is to be reckoned with reference to the crucial date specified in the notice of the advertisement for the post as per rules and not with reference to the date which she/he joins service.
- vi) The other conditions of service will be governed by the relevant rules and orders in force from time to time.

13. The Board has made provisional selection of the candidate(s) on the basis of the information provided by the candidate in his/her application form. The User Department is required to verify and satisfy itself about the admissibility of reservation benefit and claim in respect of age relaxation. Authenticity of documents including educational qualification/Caste Certificate/Creamy Layer status of OBC, etc. also needs to be verified.

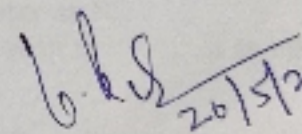
14. The user department shall also get the SC/ST/OBC certificates verified from the issuing authority before his/ her appointment. Further, in case of the OBC candidates, it may also be verified that the candidate does not belongs to creamy layer of the schedule of Govt. of India, DOPT O.M. No. 36012/22/93-Estt. (SCT) dated 08.09.1993 O.M. No. 36033/3/2004-Estt. (Res) dated 09.03.2004 and O.M. No. 36033/3/2004-Estt. (Res) dated 14.08.2008.

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15. It is stated that the User Department shall verify the genuineness of the caste certificate furnished by the candidates in the light of Notification No.36012/22/93-Estt. (SCT) dated 08/27/1993 issued by DOPT and other instructions/guidelines issued from time to time by the competent authorities prior to issuance of offer of appointment to the candidate. It is further stated that, prior to appointment, the user department must satisfy, itself, that the above candidates are fulfilling the necessary criteria as prescribed for entitlement of OBC (Delhi) certificate as specified in various Orders/Guidelines/Circulars including order dated 07/03/2017 issued by Revenue Deptt., GNCTD after thorough verification of the caste certificate.
16. The Candidature of the candidates is liable to be cancelled by the User Department, in case the candidate is found not to be fulfilling the eligibility conditions or due to any other genuine reason.
17. The user department shall ensure that the appointment made is in conformity with DOPT guidelines and instructions of Govt. issued from time to time.
18. A copy of the appointment letter may be sent to the undersigned.
19. In case of non-compliance of any of the above instructions, the entire responsibility shall be of the administrative department, and not the Planning Department/DSSSB.
20. Kindly acknowledge receipt of the same.

This issues with the prior approval of Competent Authority.


(KULDEEP RAI CHHIBBER)
Deputy Director (Cadre)

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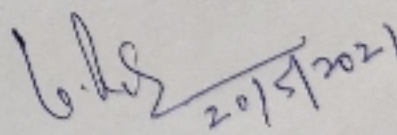
Dated:

To,

1. The Medical Superintendent, Babu Jagjivan Ram Memorial Hospital, E-Block, Jahangirpuri, Delhi 110033
2. The District Magistrate, Office of the District Magistrate, South East, Lajpat Nagar, New Delhi - 110024
3. The Chairperson, Delhi Subordinate Services Selection Board, FC-18, Institutional Area, Karkardooma, Delhi -92
4. The Director, Directorate of Health Services, F-17, Karkardooma, Delhi-110032.

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5. The Secretary-cum-Commissioner, Labour Department, 5 Shyam Nath Marg,, Delhi-110054
6. The Director, Directorate of Economics and Statistics, GNCTD, Vikas Bhavan-II, Bela Road, Delhi-110054
7. The Commissioner, Deptt. of Trade & Taxes, GNCTD, Vyaapar Bhawan, I.P.Estate, New Delhi 110002
8. The Secretary,(PWD), Public Works Department, 5th Level, 'B' Wing, Delhi Secretariat, Delhi-110002
9. The Commissioner, Transport Department,5/9, Under Hill Road, Delhi-110054
10. The Medical Superintendent, Dr. Ambedkar Nagar Hospital, GNCTD, Sector-5, Dakshinpuri, New Delhi
11. The District Magistrate, Office of the District Magistrate, New Delhi District, Jam Nagar House, New Delhi-11
12. The Registrar, Registrar of Co-operative Societies, Parliament street , Sansad Marg,, Delhi 110001
13. The Medical Superintendent, Dr. N.C. Joshi Memorial Hospital, Block 63, Karol Bagh, New Delhi, Delhi 110005
14. The Secretary-cum-Commissioner, Industries Department,FIE-419, Udyog Sadan, Industrial Estate, Patparganj, Delhi-110091
15. The Development Commissioner, Development Deptt., 5/9 Under Hill Road, Delhi-110054
16. The Medical Superintendent, GTB Hospital, Shahadara, Delhi 110032
17. The District Magistrate, North District, BDO Block, Alipur, Delhi-110036
18. The Secretary, Art & Culture Department, 6th Floor, B-Wing, Delhi Secretariat, Delhi - 110002
19. Section Officer (P&P), Delhi Subordinate Services Selection Board, GNCTD, FC-18, Institutional Area, Karkardooma, Delhi -92
20. PA to Director (PES), Planning Department, GNCTD, Delhi Secretariat, ND
21. In-charge Monitoring Unit, Planning Department, GNCTD, ND with the request to upload the same on the website of Planning Department, GNCTD
22. Guard File


(KULDEEP RAI CHHIBBER)
Deputy Director (Cadre)