

PLANNING DEPARTMENT'

(Plan Monitoring Unit)

Date the 28 March, 2018

ORDER

Hon'ble Lt. Governor of the National Capital Territory of Delhi, is pleased to set-up the "Monitoring & Evaluation Unit" (M&E Unit) in Planning Department with a strength of 35 Officers/Officials. There will be three section of M& E Unit i.e. (a) Monitoring (incl. Outcome Budget), (b) Policy Research and Evaluation and (c) Data Analytics and Open Data; and

- (i) Creation of 12 (twelve) temporary posts on contractual basis which includes one Director, two Joint Director, two Deputy Director, one Sr. System Analyst, one System Analyst and five Interns on contractual basis with consolidated remuneration as per details given below in Table-A.
- (ii) Creation of 5 (five) temporary posts to be filled up from Planning & Statistical Cadre as per details given in Table-B.
- (iii) 18 (eighteen) existing regular posts of Planning Department will be transferred to Monitoring & Evaluation Unit as per details given in Table-C

A. Temporary Posts created on Contractual basis:-

| S. No. | Position | Pay-Scale | Number of New Positions | Consolidated remuneration per month* |
|--------|---------------------|------------|-------------------------|--------------------------------------|
| 1 | Director – M&E unit | Level – 13 | 1 | 1,65,000 |
| 2 | Joint Director | Level – 12 | 2 | 1,10,000 |
| 3 | Sr. System Analyst | Level – 11 | 1 | 95,000 |
| 4 | Deputy Director | Level – 11 | 2 | 95,000 |
| 5 | System Analyst | Level – 10 | 1 | 80,000 |
| 6 | Interns# | Fixed | 5 | 25,000 |
| | Total | | 12 | |

* Consolidated remuneration will be enhanced annually based on increase of dearness allowance on applicable components. # The interns will be engaged on six-month contract basis and during the year at any point of time, there will not be more than five interns in M&E Unit.

B. Temporary Cadre Posts created:-

| S. No. | Position | Pay-Scale | Number of New Positions |
|--------|---------------------|------------|-------------------------|
| 1 | Assistant Director | Level – 10 | 2 |
| 2 | Statistical Officer | Level – 07 | 3 |
| | Total | | 5 |

Existing regular posts transferred to M&E Unit:-

| S. No. | Position | Pay-Scale | Existing Posts Transferred to M&E Unit |
|--------|--|----------------------|--|
| 1 | Joint Director | Level – 12 | 1 |
| 2 | Deputy Director | Level – 11 | 1 |
| 3 | Assistant Director | Level – 10 | 1 |
| 4 | Statistical Officer | Level – 07 | 3 |
| 5 | Statistical Assistant | Level – 06 | 6 |
| 6 | Young Professional (to be filled up against vacant posts of SAs) | Fixed (Rs.50,000 pm) | 6 |
| | Total | | 18 |

2. The eligibility conditions for contractual posts are given in annexure-I, in addition government officers of any cadre with relevant experience and educational qualification will be eligible to apply for these posts and remuneration for them will be in pay scale of the posts applied. The recruitment rules of the cadre posts will be as per existing Recruitment Rules of Planning & Statistical Cadre.

By Order and in the Name of the Lt. Governor
of the National Capital Territory of Delhi


(MANISH DEV) 28/3/18
DEPUTY DIRECTOR

F.No.18(52)/2017-18/Plg./Monit / 2421-2431

Dated the 28 March 2018

Copy to:-

1. PS to Pr. Secretary to Hon'ble Lt. Governor
2. PS to Chief Secretary, GNCTD
3. PS to Pr. Secretary(Planning), GNCTD
4. PS to Pr. Secretary(Finance), GNCTD
5. PS to Pr. Secretary(Services), GNCTD
6. PS to Secretary(AR), GNCTD
7. Controller of Accounts, Principal Accounts Office, GNCTD
8. Pr. Accounts Office –X, GNCTD

Copy to information and necessary action:-

1. Deputy Director (Admin), Planning Department, GNCTD
2. Deputy Director (CCU), Planning Department, GNCTD
3. Accounts Officer/DDO, Planning Department, GNCTD


(MANISH DEV) 28/3/18
DEPUTY DIRECTOR

Eligibility Criteria for appointment on Contract basis in M&E unit of Planning Department, GNCTD

Director (M&E)

The position of Director-M&E shall be filled on contract basis from open market initially for three years. He/She will head M&E Unit with a mandate to monitor and evaluate the government funded programmes/schemes/projects. The details of eligibility criteria are given below:

- The Candidate should at least have a post-graduate in economics/statistics/mathematics/commerce/public policy/operation research/management from a reputed University/institute. PhD will be a desirable qualification;
- The Candidate should have work experience of minimum 10 years of which at least 4 years should be in the field of Monitoring and Evaluation;
- The Candidate should have preferably headed a Monitoring and Evaluation Cell/Institution in addition to having strong intellectual credentials and qualities of leadership.

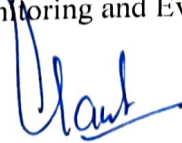
Age Limit : Not exceeding 55 years

Joint Director (M&E)

The position of Joint Director-M&E shall be filled on contract basis from open market initially for three years. He/She will work in M&E Unit with a mandate to monitor and evaluate the government funded programmes/schemes/projects. The details of eligibility criteria are given below:

- The Candidate should at least have a post-graduate in economics/statistics/mathematics/commerce/public policy/operation research from a reputed University/institute. PhD will be a desirable qualification;
- The Candidate should have work experience of minimum 7 years of which at least 3 years should be in the field of Monitoring and Evaluation;

Age Limit : Not exceeding 50 years



Sr. System Analyst:-

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The position of Sr. System Analyst - shall be filled on contract basis from open market initially for three years. He/She will work to provide all kinds of IT support in developing required applications/software for projects in M&E Unit. The details of eligibility criteria are given below:

- A MCA/B.Tech/B.E.(Computer Science/Information Technology).
- At least 5 years experience and knowledge of designing and developing client/server applications, skill in application programming and systems analysis and related programming support functions
- The candidate should have the proven knowledge of relational database management software such as MS SQL server and Oracle/ERP/accounting software

Age Limit : Not exceeding 35 years

Deputy Director (M&E)

The position of Deputy Director-M&E shall be filled on contract basis from open market initially for three years. He/She will work in M&E Unit with a mandate to monitor and evaluate the government funded programmes/schemes/projects. The details of eligibility criteria are given below:

- The Candidate should at least have a post-graduate in economics/statistics/mathematics/commerce/public policy/operation research/management from a reputed University/institute. PhD will be a desirable qualification;
- The Candidate should have work experience of minimum 5 years of which at least 2 years should be in the field of Monitoring and Evaluation;

Age Limit : Not exceeding 45 years

~~Consolidated amount of Rs 1.00 lakh per month will be paid which will be increased by 3 % every year.~~

System Analyst:-

The position of System Analyst- M&E shall be filled on contract basis from open market for three years. He/She will work to provide all kinds of IT support in developing required applications/software for projects in M&E Unit. The details of eligibility criteria are given below:

- A Degree in Engineering/ Computer Science/Information Technology).

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- At least 2 years experience and knowledge of designing and developing client/server applications, skill in application programming and systems analysis and related programming support functions

Age Limit : Not exceeding 30 years

Young Professionals (YPs)

Young Professionals will assist the work of all sections of the M&E unit and will do quantitative assessment of current performance of sector/scheme. To prepare progress report on performance on agreed metrics and action identified in the reviews on the ongoing basis, field work for conduct of evaluation studies, work of data analytics/open data, handling large datasets. Following shall be the eligibility criteria for YPs:

- The candidate should hold a post graduate degree in Statistics/Operational Research/Mathematical Statistics/Applied Statistics or Post Graduate degree in Economics/Mathematics/Commerce (with Statistics as one of the subject/papers in Post Graduation/Graduation level) as per the Recruitment Rules of Statistical Assistants of Planning & Statistical Cadre.
- The candidate should possess strong analytical, communication (both written and verbal) and interpersonal skills. Advanced proficiency in Microsoft Office suite (Powerpoint, Excel, Word) and preferably in use of statistical packages (Stata/SPSS).

Age Limit : Not exceeding 32 years

Interns

Interns will assist the work of different sections of the M&E unit on an as needed basis and for a maximum period of six months. Following shall be the eligibility criteria for ~~YPs~~ Interns:

- The candidates should hold a bachelor's degree in any discipline, preferably in economics/statistics/commerce/mathematics. Desirable:- Masters Degree
- The candidate should have proficiency in Microsoft Office suite (Powerpoint, Excel, Word) and preferably in use of statistical packages (Stata/SPSS).

Age Limit : Not exceeding 30 years

