

Government of NCT of Delhi
Planning Department
(Cadre Controlling Unit)
4th & 6th Level, 'B-Wing', Delhi Secretariat,
I. P. Estate, New Delhi-110002
Email: planning.ccu.delhi@gmail.com

F.9(46)/2022/CC/PLG./ 12846-12951

Dated:- 20/10/2023

To,

The Additional Chief Secretaries/Pr. Secretaries/Secretaries/HoDs,
Government of NCT of Delhi, Delhi/New Delhi (Through E-mail also)

Subject: Observing diligence in Reporting Vigilance status by departments under GNCT of Delhi in respect of Officers & Officials of Planning & Statistical Cadre, whose services are placed with them to ensure avoiding undue benefit of promotion to next level in the cadre-reg.

Sir/Madam,

I am directed to seek your kind attention on Advisory issued vide letter dated 17.01.2023 (Copy enclosed), followed by Repeat Advisory dated 30.05.2023 by Planning Department requesting Additional Chief Secretaries/Pr. Secretaries/Secretaries/HoDs to issue necessary direction at appropriate level to observe due diligence and report all such cases of adverse vigilance in respect of Officers of Planning & Statistical Cadre, who are posted in their departments so that deliverance of undue benefit may be avoided promptly and timely.

2. It is reiterated that in cases of vigilance clearance for various purposes including grant of promotion and MACP in respect of officers of this cadre, especially Statistical Assistant, Planning Department rely on Vigilance Report received from their departments only as basis and there is no other mechanism in place.

3. It is equally useful to mention that Directorate of Vigilance, GNCTD has also issued advisory for Vigilance Branches and Administration Branches in respective departments to work in consonance and strictly ensure that specific entries in the service records of officials who are either suspended, penalized or against whom disciplinary proceedings are pending, shall be made immediately on receipt of copy of order/O.M. to that effect. Such incidents shall also be timely reported to respective Cadre Controlling Authorities invariably, specifically by endorsing a copy of charge-sheet, suspension order, penalty order in respect of such officials, so that specific insertion could be made in the database available at the level of Cadre Controlling Authority.

4. Therefore, I am directed to invite the attention of all the Additional Chief Secretaries/Pr. Secretaries /Secretaries /HoDs again with request to issue necessary direction at appropriate level to observe due diligence and report all such cases of adverse vigilance in respect of Officers of Planning & Statistical Cadre to Planning Department so that deliverance of undue benefit may be avoided promptly and timely.

5. This issues with the approval of the Competent Authority.

Encl: As above

Yours faithfully,



(D.B.GUPTA)
DIRECTOR (PLANNING)

F.9(46)/2022/CC/PLG./

Dated:-

Copy for information to:

1. Assistant Director (Vigilance), Directorate of Vigilance, 4th Level, C-Wing, Delhi Sachivalaya, I.P. Estate, New Delhi – 110002



(D.B.GUPTA)
DIRECTOR (PLANNING)

S. No.	Address of the Departments
68	The Medical Superintendent, Dr. N.C. Joshi Memorial Hospital, Karol Bagh New Delhi-110005
69	The Medical Superintendent, Dr. Ambedkar Nagar Hospital, Block-B, Sector-5, Dakshinपुरi, New Delhi-110062
70	The Medical Superintendent, Jag Pravesh Chandra Hospital, Shastri Park, Delhi 110053
71	The Medical Superintendent, Lal Bahadur Shastri Hospital, Khichripur, Phase -II, Delhi-110091
72	The Chief Electoral Officer, Office of the Chief Electoral Officer, Old St. Stephen's College Bulding, Kashmere Gate, Lothian Rd, Old Delhi, Delhi,
73	The Chairperson, Delhi Subordinate Services Selection Board, FC-18, Institutional Area, Karkardooma, Delhi-110092
74	The Medical Superintendent, Sardar Vallabh Bhai Patel Hospital, East Patel Nagar, New Delhi, Delhi 110008
75	The Medical Superintendent, Satyawadi Raja Harish Chander Hospital, Plot no. 30, Sector-A7, Narela, Delhi-110040
76	The Registrar, Office Of The Registrar Co-Operative Societies, Parliament Street, New-Delhi 110001
77	The Medical Superintendent, Maharishi Balmiki Hospital, Puth Khurd, New Delhi, Delhi 110039
78	The Medical Superintendent, Dr. B. R. Sur Homoeopathic Medical College, Hospital and Research Centre, Nanak Pura, Moti Bagh (West), New Delhi-110021
79	The Medical Superintendent, Aruna Asaf Ali Government Hospital, 5, Rajpur Rd, Police Lines, Civil Lines, New Delhi, Delhi 110054
80	The Medical Superintendent, Pt. Madan Mohan Malaviya Hospital, Malviya Nagar, New Delhi-110017
81	The Medical Superintendent, Sushruta Trauma Centre, 9 METCALF Road, Civil Lines, Delhi-110054
82	The Medical Superintendent, Guru Nanak Eye Centre, Maharaja Ranjit Singh Marg, New Delhi-110002
83	The Medical Superintendent, Dr. Hedgewar Arogya Sansthan, East Arjun Nagar, Karkardooma, Shahdara, Delhi, 110032
84	The Medical Superintendent, Guru Gobind Singh Government Hospital, Raghubir Nagar, New Delhi-110027
85	The Medical Superintendent, Bhagwan Mahavir Hospital, H-4,5 Pitam Pura, Delhi-110034
86	The Monitoring Unit, Planning Department, 6th Level, Delhi Secretariat, with the request to upload at website.
87	The Medical Superintendent, Rajiv Gandhi Super Specialty Hospital, Tahirpur Road, Dilshad Garden, New Delhi-110093
88	The Medical Director, Burari Hospital, GNCTD, Kaushik Enclave, Delhi 110084
89	The Addl. Chief Secretary, Environment Department, 6th Level, C-Wing, Delhi Secretariat, I.P.Estate, New Delhi-110002
90	The Dy. Director (General), Directorate of NCC, Khyber Pass, Civil Lines, New Delhi, Delhi 110054
91	The Dy. Commandant General Home Guard cum Dy. Director Civil Defence, Department of Delhi Home Guard, CTI Complex, Raja Garden, New Delhi
92	The Registrar (Chit Fund), Deptt. of Chit Fund 13th Floor, Bikri Kar Bhawan, New Delhi
93	The Pr. Secretary (Training), Directorate of Training (Union Territories Civil Services), Behind Karkardooma Court, Delhi -110032
94	The Principle, GB Pant Engg. College, Okhla Phase III, Okhla Industrial Estate, New Delhi, Delhi 110020
95	The Secretary, Delhi Institute of Tool Engineering (DITE), Wazirpur Industrial Area, Delhi-110052
96	The Dy. Commissioner, Department of Excise, L & N Block, Vikas Bhawan, I.P.Estate, New Delhi - 110002
97	The Medical Superintendent, A.S. Jain Hospital, Lawrence Road Industrial Area, New Delhi-110015
98	The Director- Principal, Delhi State Cancer Institute, Dilshad Garden, Delhi 110 095
99	The Director, Institute of Liver and Biliary Sciences (ILBS), D-1, Vasant Kunj Rd, Ghitorni, New Delhi, Delhi 110070
100	The Director General of Prisons, Central Jail Hospital, Hari Nagar, New Delhi-110064
101	The Director- Principal, Ch.Braham Prakash Ayur Charak Sansthan, Khara Dabar, Najafgarh, New Delhi-110073

Pl. upload.

[Signature]

23/11/23

SA (M & E)



Government of NCT of Delhi
Planning Department
(Cadre Controlling Unit)
4th & 6th Level, 'B' -Wing, Delhi Secretariat,
I.P. Estate, New Delhi-110002
Email: planning-ccu@delhi.gov.in



F.9(46)/2022/CC/PLG./ 526-630

Dated:- 17/11/2023

To

The Additional Chief Secretaries/Pr. Secretaries/Secretaries/HoDs(List attached)
Government of NCT of Delhi
Delhi/New Delhi.

Subject: Observing diligence in Reporting Vigilance status by departments under GNCT of Delhi in respect of Officers & Officials of Planning & Statistical Cadre, whose services are placed with them to ensure avoiding undue benefit of promotion to next level in the cadre-reg.

Sir/Madam,

I am directed to seek your kind attention on an enclosed Circular of Directorate of Vigilance, Govt. of NCT of Delhi dated 27.11.2020.

2. In this context, it is informed that Planning Department is the Cadre Controlling Authority of Planning and Statistical Cadre and manages the services of the officers of this cadre in various departments under GNCT of Delhi. It is informed further that in cases of vigilance clearance for various purposes including grant of promotion and MACP in respect of officers of this cadre, especially Statistical Assistants, Planning Department relies on Vigilance Reports received only from the departments of posting as there is no other mechanism in place. It has been seen in certain instances on past occasions that departments are not observing due diligence while reporting Vigilance Status of the officers of this cadre posted with them resulting into unwarranted situations like undue promotions, reversion after promotion, voluntary retirement etc.

3. Therefore, your kind attention is invited towards the aforementioned circular of Directorate of Vigilance, GNCTD vide which it has been requested to advise Vigilance Branches and Administration Branches in respective departments that they should work in consonance and should strictly ensure that specific entries in the service records of officials who are either suspended, penalized or against whom disciplinary proceedings are pending, are made immediately on receipt of copy of order/O.M. to that effect. Such incidents shall also be timely reported to respective Cadre Controlling Authorities invariably, specifically by endorsing a copy of charge-sheet, suspension order, penalty order in respect of such officials, so that specific insertion could be made in the data base available at the level of cadre controlling authority.

4. It is also pertinent to mention here that Directorate of Vigilance in a recent communication with this office informed that the Chief Secretary-cum-CVO, Delhi has issued the below mentioned guidelines (Please see Point No. iv & v in particular) to be adhered to by the

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departments in furnishing the requisite information/documents sought by DoV vide Circular No.F.01/18/2005/DOV/13141-13144 dated 28.10.2022:-

- i) The concerned departments/organizations shall provide the information sought by the DOV within 15 days (D₁₅) from the date of issuance (D₀) of the DoV's letter;
- ii) In case, information is not received within such 15 days, DOV shall issue 'First Reminder' on Day 16 (D₁₆) to the concerned Department/organization seeking such information within next 15 days (i.e. latest by D₃₀);
- iii) In case, information is not received within such next 15 days, Special Secretary/Additional Secretary of DOV shall issue 'Second Reminder' on Day 31 (D₃₁) to the concerned department/organization seeking such information within next 15 days (i.e. latest by D₄₅);
- iv) In case, information is not received within such next 15 days, Secretary (Vigilance) shall write a letter to the concerned HoD of the Department/organization on Day 46 (D₄₆) to seek requisite information within next 15 days (i.e. latest by D₆₀) along with the name (s) of official (s) who have failed to provide the requisite information to the DOV despite passing of considerable time;
- v) In case, information is not received within such next 15 Days (i.e. by D₆₀) from concerned HoD of the Department/organization, Secretary (Vigilance) shall seek explanation of the concerned HoD of the Department/organization on D₆₁ asking him/her to explain as to why action should not be initiated against him/her for not providing the requisite information to the DOV within 07 working days (i.e. by D₆₈), and then put up the file to CVO, GNCTD/Chief Secretary within next two days (i.e. by D₇₀) along with reply of the concerned HoD (if any such reply is received) for further directions in the matter;
- vi) In case of urgent/emergent cases, shorter timeliness may be prescribed, by the DOV, which shall be adhered to by all concerned.

5. In view of the above, you are requested to issue necessary direction at appropriate level to observe due diligence, as given by Directorate of Vigilance, GNCTD in above referred circulars and report all such cases of adverse vigilance in respect of Officers of Planning & Statistical Cadre, who are posted in your department at the earliest, so that undue benefit of promotion to next level in the cadre akin to past may be avoided promptly and timely.

6. This issues with the approval of the Competent Authority.

Encl: As above

Yours faithfully,


(D.B. Gupta)

Joint DIRECTOR (CCU)

Dated:- 17/1/2023

F.9(46)/2022/CC/PLG./ 526-630

Copy for information to:

1. Assistant Director (Vigilance), Directorate of Vigilance, 4th Level, C-Wing, Delhi Sachivalaya, I.P. Estate, New Delhi - 110002


(D.B. Gupta)

Joint DIRECTOR (CCU)

S. No.	Address of the Departments
1	The Additional Chief Secretary, Urban Development Department, 9th & 10th-Level, Delhi Secretariat, I. P. Estate, New Delhi-110002
2	The Additional Chief Secretary, General Administration Department, 2nd Level 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
3	The Additional Chief Secretary, Administrative Reforms Department, 7th Level 'C'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
4	The Principal Secretary, (Home), 5th Level, 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
5	The Principal Secretary-cum-Commissioner, Transport Department, 5/9, Under Hill Road, Delhi 110054
6	The Principal Secretary, Health & Family Welfare, 9th Level 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
7	The Principal Secretary, Department of Law, Justice & Legislative Affairs, 8th Level 'C'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
8	The Secretary (IT), Department of Information Technology, 9th Level 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
9	The Secretary, (PWD), 5th Level, B-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
10	The Secretary, Land and Building Department, B-Block, Vikas Bhawan, I.P. Estate, New Delhi-110002
11	The Secretary (Finance), Finance Department, 4th Level, 'A'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
12	The Secretary, Art, Culture and Language Department, 7th Level 'C'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
13	The Secretary, Irrigation and Flood Control Department, L.M. Bund Office Complex, Shastri Nagar, Delhi-110031
14	The Secretary, Department of Tourism, Vikas Bhawan-II, 2nd Floor, C-Wing, Upper Bela Road, Near Metcalfe House, Delhi-110054
15	The Secretary, Department of Women and Child Development, GLNS Complex, Delhi Gate, Delhi-110002
16	The Secretary, Department for the Welfare of SC/ST/OBC/Minorities, B-Block, 2nd Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002
17	The Secretary-cum-Commissioner, Weight & Measure Department, K-Block Vikas Bhawan, I.P. Estate, New Delhi-110002
18	The Secretary-cum-Commissioner, Department of Food, Supplies & Consumer Affairs, K-Block, Vikas Bhawan, I.P. Estate, New Delhi-110002
19	The Secretary-cum-Commissioner, Labour Department, 5, Sham Nath Marg, Delhi-110054
20	The Secretary-cum-Commissioner, Office of the Commissioner of Industries, 419, FIE, Udyog Sadan, Patparganj Industrial Area, Patparganj, Delhi-110092
21	The Special Secretary, Department of Power, 8th Level 'B'-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
22	The Commissioner, Department of Trade & Taxes, Vyapar Bhawan, I. P. Estate, New Delhi-110002
23	The Commissioner, Department of Food Safety, 8th Floor, Mayur Bhawan, Connaught Place, New Delhi-110001
24	The District Magistrate, Office of the District Magistrate, Central District, 14, Darya Ganj, New Delhi-110002
25	The District Magistrate, Office of the District Magistrate, East District, L. M. Bund, Shastri Nagar, Delhi-110031
26	The District Magistrate, Office of the District Magistrate, South East District, Lajpat Nagar, New Delhi-110024
27	The District Magistrate, (HQ), 5, Sham Nath Marg, Civil Lines, Delhi-110054
28	The District Magistrate, Office of the District Magistrate, North East District, Nand Nagri, Delhi-110093
29	The District Magistrate, Office of the District Magistrate, North West District, Kanjhawala, Delhi-110081
30	The District Magistrate, Office of the District Magistrate, South District, M. B. Road, Saket, Delhi-110068
31	The District Magistrate, Office of the District Magistrate, South West District, Old Delhi Rd, Kapashera, New Delhi, Delhi-110037
32	The District Magistrate, Office of the District Magistrate, Shahdara District, Nand Nagri, Delhi-110093
33	The District Magistrate, North District, BDO Block Alipur, Delhi-110036