

GOVERNMENT OF NCT OF DELHI  
PLANNING DEPARTMENT  
4<sup>th</sup> & 6<sup>th</sup> Level, B-Wing, Delhi Secretariat,  
I.P. Estate, New Delhi-110002

File No. F.1 (22)/Plg/Estt/2024/Work Allocation/ 5510-5515 Dated: 12/06/24

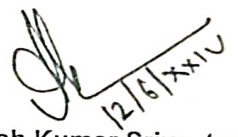
ORDER

Ms. Sushma Sharma, Assistant Director (Plg.) is hereby declared/nominated as Public Relation Officer of Planning Department with immediate effect to solve and settle the queries, grievance, complaints etc. received directly in Planning Department or through PGMS, CPGRAM Portal and other platforms. As a Public Relation Officer, she will also undertake the following tasks:

- (1) To give information about schemes to the public through modern means as per their requirement and to provide benefits.
- (2) To keep the image of the department clean and flawless by ensuring solution of problems.
- (3) To provide information about the government to the citizens and solving their problems.
- (4) To undertake the other tasks assigned time to time by the Higher Authority.

This nomination of Public Relation Officer in r/o above-mentioned officer is in addition to her existing work allotted in M & E Unit.

This issues with the prior approval of the Competent Authority.

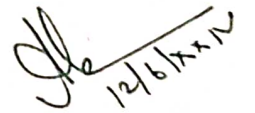
  
(Dr. Ashutosh Kumar Srivastava)  
Assistant Director (Admn.)


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Copy to:

1. PPS to Principal Secretary (Plg.), GNCTD, Delhi Sectt., New Delhi.
2. PS to Secretary (Plg.), GNCTD, Delhi Sectt., New Delhi.
3. PPS to Director (PES), Planning Department, GNCTD, Delhi Sectt., New Delhi.
4. Officer concerned.
5. Guard File.

✓ 6. SO(M&E) - to put on Deptt. Website.

  
(Dr. Ashutosh Kumar Srivastava)  
Assistant Director (Admn.)

Pl. upload on website of Plg. Deptt.  
  
12/6/24

SA (Ashish)