

PLANNING DEPARTMENT
GOVT. OF NCT OF DELHI
4th & 6th LEVEL, B-WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

No.F.1(409)/Plg./R.R/DR/2022/ 12157

Dated:- 06/10/2023

Subject:- Inviting comments from stakeholders in r/o Recruitment Rules of Despatch Rider.

Inviting comments from the stakeholders related to the Recruitment Rules of Despatch Rider. The Interested stakeholders are hereby requested to submit their comments in terms of Service Department, GNCTD circular dated 06/04/2021 as well as in terms of guidelines of DoP&T within 30 days of uploading this Recruitment Rules on website of Planning Department, GNCTD.


(John. T. Abraham)
Statistical Officer (ADMN.)

Column No.	Provisions agreed to by Services Department
1. (Name of the post)	Despatch Rider
2. (Number of Posts)	02* (2023) *Subject to variation dependent on workload
3. (Classification)	General Central Service Group 'C' Non-Gazetted, Non Ministerial
4. (Level in the Pay Matrix)	Level-2 (Rs.19900-63200) of the Pay Matrix
5. (Whether selection or Non- Selection Post)	Not Applicable
6. (Age limit for Direct Recruits)	18-25 years* (Relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by DSSSB/Competent Authority. *In case of post being filled up by all-India open Competition, the age limit would be between 18 years and 27 years.
7. (Educational & other qualification required for Direct Recruits.)	Essential: <ol style="list-style-type: none"> 1. Matriculation or Industrial Training Institutes or equivalent pass from a recognized institute or Board. 2. Possessing a valid driving license for Motor Cycle. 3. Two years' experience in driving Motor-Cycle. 4. Knowledge of Motor Cycle mechanism (The candidate should be able to remove minor defects in vehicle). Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Schedules Castes or Schedules Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8. (Whether age & educational qualification prescribed for direct recruits will apply in the case of Promotees).	Not Applicable
9. (Period of probation, if any)	Two years for direct recruits

10. (Method of Recruitment whether by Direct Recruitment or by Promotion...)	By deputation or absorption failing which by direct recruitment
11. (In case of recruitment by Promotion/Deputation/Absorption,...)	<p>Deputation/Absorption: Officers of the Central Government/State Government or Union Territories: (a)(i) Holding analogous post on a regular basis in the parent cadre or department or (ii) From amongst Group C employees in Level-1 (18000-56900/-) in Pay Matrix with three years of regular service in the office where vacancy arises failing which from Group C employees in Level-1 (18000-56900/-) in Pay Matrix with three years of regular service in Central Government/State Government/UT territories. and (b) possessing the qualification and experience as prescribed in Column No.7.</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government/State Government/UT territories shall ordinarily not exceed three years.</p> <p>Note 2: The maximum age limit for appointment by deputation/absorption shall be Not Exceeding 56 years as on the closing date of receipt of applications.</p>
12. (If a DPC exists, what is its composition)	<p>Group C Department Promotion Committee (for considering confirmation)</p> <ul style="list-style-type: none"> i) Pr. Secretary/Secretary (Labour)-Chairperson ii) Head of the Department Concerned-Member iii) Dy. Secretary (Services)-Member <p>Note: Senior most member of the Departmental Promotion Committee for considering confirmation shall act as Chairperson in case the notified Chairperson of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee.</p>
13. (Circumstances in which UPSC is to be consulted in making recruitment)	Not Applicable