

No. F.9(24)/2022/CC/PLG/1529-1534

Dated - 06/02/2023

CIRCULAR


Sub : Instructions regarding Stand Relieving of transferred officers/officials of Planning & Statistical Cadre, GNCTD.

In pursuance of Dte. of Vigilance, GNCTD orders regarding rotational transfer, the Cadre Controlling Unit (CCU) of Planning & Statistical Cadre, GNCTD, have issued transfer and posting order in respect of officers/officials of Planning & Statistical Cadre, GNCTD Cadre as and when necessity arises. However, it becomes very often that the Stand Relieving transfer/posting order does not comply by the concerned department and the transferred staffs showing various reason even after the substitute joins. In many cases, the transferred staffs are not relieved for want of substitutes. Such non-compliance of Stand Relieving orders often leads to exerting pressure on the CCU requesting for retention, modification, cancellation orders, which is not desirable.

This has been reviewed by the Competent Authority and the following instructions shall come into force with immediate effect for compliance by all concerned:

- i. Once the Stand Relieving Order is issued, the Head of Department / Office should relieve the transferred official within stipulated time as per given in the transfer/posting order, if any or immediately, without waiting for the substitute to join duty.
- ii. No request for retention shall be made by the Department / Office concerned since the existing staff working under their control may be trained in all spheres of activities without depending upon an individual staff.
- iii. While relieving, no leave shall ordinarily be granted except in emergent situation.
- iv. The employee who refuses to be relieved will liable to disciplinary action for failure to comply with the orders.

3 This issues with the approval of the Competent Authority.



(Vijendra Singh Rawat)
DIRECTOR (Planning)

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Copy for information and further necessary action to:

1. All Heads of Departments of GNCTD,
2. The PS to Pr. Secretary, Planning Department, 4th Level, B wing, Delhi Secretariat.
3. The PS to Director, Planning Department, 6th Level, B wing, Delhi Secretariat.
4. The Controller of Accounts, Principal Accounts Office, Govt. of NCT of Delhi, Vikas Bhawan, IP Estate, New Delhi.
5. The Assistant Director, Monitoring Unit, Planning Department, GNCTD with the request to upload this order on the website of Planning Department, GNCTD.
6. Guard File/Notice Board/Website



(Vijendra Singh Rawat)
DIRECTOR (Planning)